Groundwork Greater Manchester - Quality & Environment Management System					
Job Description and Person	JDPST	Version 1	Next review:	Public	Page 1 of 3
Specification Template			Feb 2024		

GROUNDWORKGREATER MANCHESTER





£14,820 (30 hours per week)

DURATION OF THE POST

9 month fixed term contract

BUSINESS UNIT

Employment & Enterprise

LOCATION

Manchester

ACCOUNTABLE TO

Team Leader

RESPONSIBLE FOR

TEAM

Groundwork Fencing & Landscaping

Groundwork Greater Manchester - Quality & Environment Management System					
Job Description and Person	JDPST	Version 1	Next review:	Public	Page 2 of 3
Specification Template			Feb 2024		

OVERVIEW OF THE POST

Working as part of a small delivery team you will be working outdoors across a range of sites delivering environmental improvements in urban green spaces and river valleys in Manchester with the purpose of delivering nature based solutions to climate change, improving biodiversity and access to nature for local people.

ROLE & MAIN PURPOSES OF THE POST

Working as part of a mobile team, the post holder will undertake a range of landscape management, conservation and site maintenance tasks in parks, river valleys and urban greenspaces across Manchester. In the morning, you will either report to our main depot in Tameside, or a site depot in Wythenshawe or North Manchester. Within your role you will be delivering all aspects of practical, site based improvement works as well as interacting with the public and community groups and learning about environmental sustainability including understanding nature based solutions to climate change.

Main Responsibilities for the Role

- 1. Undertaking a range of site-based environmental activities across a range of urban green spaces. Typical activities will include tree and hedge planting, wildflower meadow creation, vegetation management and invasive species control, wetland and pond creation, fencing, path construction and maintenance, litter and fly-tip removals.
- 2. Dealing with members of the public and taking part in community projects and events
- 3. Regular maintenance of work equipment, tools and vehicles in accordance with Trust guidelines.
- 4. Following all risk and COSHH assessments and instructions provided in tool box talks at all times.
- 5. Correctly storing equipment and materials, and maintaining yard and depots in safe and tidy condition.
- 6. Completion of relevant paper and IT based records, including photographic records of work.
- 7. Engage with training and development opportunities, including on-the-job, practical skills development, and classroom based activities

PERSON SPECIFICATION

Essential

- An interest in conservation and landscaping work
- An interest in local and global environmental issues
- Good level of physical fitness and able to work outside in all weathers
- Effective communication and social skills
- Able to work on own initiative and as part of a team

Desirable

- Health and Safety qualification or previous training
- First aid trained
- Driving licence

Groundwork Greater Manchester - Quality & Environment Management System					
Job Description and Person	JDPST	Version 1	Next review:	Public	Page 3 of 3
Specification Template			Feb 2024		

- Able to swim
- Previous training or qualifications relating to conservation, horticulture or land management
- Conservation or environmental volunteering experience

Values and ethos:

- A genuine passion for Groundwork Greater Manchester's mission and values;
- A commitment to the delivery of high quality services and value for money.
- Commitment to an agile project/team culture of 'learning in action' to ensure the team/project learns the most it can from its work in the community and adapts accordingly
- Commitment to inclusion and team-work
- A commitment to low-carbon ways of working

ADDITIONAL FACTORS

- Undertake training and development deemed necessary for the pursuance of the post.
- Comply with the Trusts Policies and Procedures including, but not exclusively, Equality, Diversity and Inclusion, Data Protection, Health and Safety and Environment.

PREPARED BY:	Venetia Knight
PREPARED ON:	June 2021