



## **Aughrim Landfill Programme**

### **Application Guideline**

Please read these guidelines carefully to find out more about the Aughrim Programme, the Landfill Communities Fund and the type of projects we can fund.

This document will also help guide you through the application process.



The Aughrim Programme is a partnership between Aughrim Landfill Ltd and Groundwork NI.

## What is the Aughrim Programme about?

Aughrim Landfill Programme is a partnership between Aughrim Landfill Ltd and Groundwork NI. Funding for Aughrim Landfill Programme is through the Landfill Communities Fund (LCF) and is derived from Aughrim Landfill Ltd's operations at Aughrim landfill site.

## How much is our funding for?

The grants available are from £5,000 to £10,000

## Section 1: Eligibility

Projects that are eligible through the Aughrim Programme must meet all these requirements:

- ✓ **Objects:** address one of the two eligible Landfill Communities Fund (LCF) objects

**Object D: Public parks and amenities.** Projects which provide, maintain or improve a public park or other public amenity which promote positive land management and community involvement e.g. community centres, village halls, public sporting facilities, cycle paths and play areas.

**Object DA: Conservation of biodiversity.** Projects which promote biodiversity through the provision, conservation, restoration or enhancement of a natural habitat; or the maintenance or recovery of a species in its natural habitat. (Please note that projects should demonstrate links to local or national Biodiversity Action Plans (BAPs)).

- ✓ **Access:** be open to the general public a *minimum* of four evenings or two days a week, equivalent to 104 days a year (no applicable to object DA).
- ✓ **Location:** Priority will be given to projects located within 10 miles of Aughrim landfill.
- ✓ **Use of money:** be for capital works on a defined site, and all funding sought should relate directly to project delivery.
- ✓ **Finances:** be able to reimburse Aughrim Landfill Ltd for 10% of the total sum given.

### **Other requirements:**

- ✓ have proof of land ownership or be able to demonstrate landowner/landlord consent for the proposed project. For projects located on Council land this must be in the form of minuted Committee approval.
- ✓ Have all match funding in place at time of application.
- ✓ Have planning permit (if needed) in place at time of application

If you want more information on the Landfill Community Fund's requirements, please visit [www.entrust.org.uk](http://www.entrust.org.uk)

## Unfortunately, we are unable to fund projects that:

- Don't meet all criteria above.
- Have restricted access, with less than four evenings or two days open to public (104 days a year).
- Have started already. No retrospective funding can be claimed for any expenditure incurred before the Letter of Offer (LoO) has been issued and accepted.
- Are being delivered by groups that are not formally constituted, in other words, which do not have a constitution or memorandum and articles of association.
- Only benefit an individual, or are for the benefit of one group in detriment of another groups ability to participate.
- Are asking for Recoverable VAT. This must be clearly identified during the claims process.

## Section 3: Timeline

After the deadline, we will get in contact with you if we have a question about your application. We will expect you to respond in a timely manner for your application to be considered.

The panel meet on the dates below, applications will not be considered by the panel outside of these dates.

We will let you know the outcome of your application within six weeks of the deadline.

If your project is successful, we expect you to start within 3 months from receipt of LoO and be finished within 6 months.

If you wish to apply again for Aughrim Programme funding, you should wait 12 months from when you accepted your previous project LoO. Your application won't be considered before this.

If your project is eligible but unsuccessful, you can apply again in 6 months.

### Application deadline

Friday 11 October



### Panel meeting 2019

Friday 15 November

### Application deadline

Friday 10 January



### Panel meeting 2020

Thursday 13 February

Changes to these dates are possible, check on the website for up to date information.

**Note:** The Aughrim Programme will be reviewed in February/March 2020

## Section 4: Assessment Process

If your project meets all the eligibility criteria, we will assess and score it against the following key components:

Key component	Information we're looking in the application form	Weight %
The need	How your project came about? and how do you demonstrate there is a real need to your project?	23%
Community involvement	How the community has been part of the identification of need. How would the community be involved in implementing, using and/or maintaining the project?	16%
Positive impact on the natural, built and/or social environment	How does your project make your community a better place?	16%
Long term sustainability and maintenance plans	If you've got a formal plan to keep your project going (contracts....) or other plans in place (commitment from new groups to use the facility, a subcommittee to care for the project, established fund for the maintenance of the project?)	16%
Complementarity with other local initiatives	That you know your community. For example have you checked if there's another similar facility near you? How do you complement the offer of activities in your area?	12%
Location	Priority to projects within 10 miles of Aughrim Landfillsite	8%
Level of match funding	Have you got other sources to deliver this project?	5%
New applicant	Is your organization applying to the Aughrim funding for the very first time?	4%

Applicants should note that the selection of projects is a competitive process and the criteria may be enhanced to assist selection in order to meet the programme's budget.

The decision of the panel is final.

## Section 5: Payment of Grant

If your project is successful, you will receive all necessary information relating to payments and claims from Groundwork NI. We will release the funding allocated, according to your claims.

All projects are expected to complete and submit their final claim 6 months after the date on the Form of Acceptance.

## **Section 6: Third Party Contribution (TPC)**

Under the regulations of the Landfill Communities Fund, only 90% of a grant can be provided from landfill tax, the remaining 10% must come from another source.

If your application is successful, you are required to provide 10% of the total cost of the grant. You will be invoiced for this amount. For example, for a project costing £10k, the TPC in 2019/2020 will be £1,106.31

A TPC can be a tricky concept. We'd like to think of it as something similar to the 10pence coin you put in the machine in order to get over £500. In essence, it is a relatively small amount of money, in order to release a much larger sum.

### **Who can be your TCP?**

Your contributor can be someone (an individual or another organisation) who is willing to contribute the remaining 10%, in order to release your funding.

TCP money cannot be made up of other Landfill Community Fund monies and cannot be funded by anyone that is going to derive a unique benefit from the project going ahead, e.g. a contractor for the project works.

## **Section 7. What happens next if your project is successful?**

First, congratulations! We will send you a Letter of Offer and a welcome package with more information.

After the winners of each quarter have been announced, we would love to receive photos, videos, social media posts telling us about your progress @GroundworkNI or GroundworkNI Facebook page.

As explicit in the Letter of Offer, we would expect regular updates of your progress, as well as keep us informed any hurdles that you come across along the way. We also expect you participate in any PR activities requested by Groundwork NI.

### **When your project finishes....**

Once you have completed your project, we will love to carry on shouting about the amazing work you have done! So, we encourage you to show us how Aughtim Programme has made a difference to your organization.

You can be as creative as you want – you can send us photos, a short video, drawings, songs, poems... the world is now your oyster!