



Minutes

Big Local Central Partnership Jarrow Meeting

16th January 2018

Big Local Base, Jarrow Hub

Chairman Roy Merrin

Minutes Anne Corrigan

Present	
Roy Merrin Chair/Resident Board member Anne Corrigan Project Coordinator Malcolm Walker Local Trust Representative Keith Hemmer Resident Cllr Perry Resident F Hutchison Resident M Linsley Resident	Cllr Ken Stephenson Elected Representative Board member N Abbott LTO Julie Molyneaux Organisation Board Member M Gibson Resident
Welcome and Apologies	
Sheila Spour Resident Board member Bev Cook Organisation Board Member V Forest Resident Board Member Shay Simpson Resident Board member	
Minutes from Previous Meeting	
Agreed	
Matters Arising:	
<p>Riverside Steps : No feedback had been received from A Whittaker. Cllr Stephenson reported that the inspection of the wall and the condition were a lot worse than anticipated and at this point the thought was that they would not take a structure without significant work. Once the detailed report was available this would be shared by A Whittaker.</p> <p>Magazine: discussed the benefits of the magazine in relation to the cost and time it took to develop it. The Board agreed that having the magazine 2-3 times per year was a good means of keeping the whole of the community up to date with the progress being made and what the money is being spent on. The magazine is delivered to all households in the Big Local Central Jarrow area. F Hutchinson volunteered to support with the magazine.</p>	

Roy Merrin, Keith Hemmer and Anne Corrigan met with the LTO to discuss the on costs and management charges for the two staff employed to work on the Big Local Project. The costs were reduced by £6000.

A Letter has been sent to the “Financial Inclusion Project” requesting spend to date for the Board to consider and agree amount which may need to be repaid.

To agree plan and budget for the next two years.

The Board revisited all areas of the plan discussed in the review meeting in November And agreed that the activity outlined and the budget.

Plan and Budget 2018- 2020			
Project	Budget Year 5	Budget Year 6	Yes/No
Big Local Project <ul style="list-style-type: none"> • Coordinator • Development • OH and oncosts • Management fee • Additional Hours(sickness, holiday cover, events) • Total 	£12,086.75 £9084.43 £9073.36 £3073.36 £5000 £38317.90	£12329 £9267 £9267 £3086.3 £5000 £38949.3	Yes
Detached Youth	£35000	£35000	Yes
Landscape and Gardening Project	£26,300	£26,300	Yes
Small Grants	£6000	£6000	Yes
Capacity Building	£2500	£2500	Yes
Peer Mentoring	£2000	£2000	Yes
Jarrow Festival	£3000	£3000	Yes
Big Local Base <ul style="list-style-type: none"> • Rent • Additional venue hire • Phones • Broadband • Insurance • Resources and equipment • Marketing and Publicity • Total 	£7200 £2000 £1000 £600 £520 £4480 £5000 £20800	£7200 £2000 £1000 £600 £520 £4480 £5000 £20800	Yes
Evaluation	£3000	£3000	Yes
Social enterprise	£10000	£10000	Yes

Hub (capacity building feasibility study, business planning, expert help and support)			
<p>In addition the Board have agreed to commit £50K across three years to Unltd to establish Social Enterprise in the Big Local Area.</p> <p>The Detached Youth Project will be asked to support the costs of venue hire during the winter months from the grant and to carry out a needs and gap analysis of the area. By January 2019 they will submit a sustainability plan to the Partnership Board.</p> <p>The £20K committed towards the development of a social enterprise/ community hub is in its infancy and will be flexible to support the Board members and residents in moving the idea into reality.</p>			
<p>AOB</p>			
<p>Amjid from Unltd has asked for a meeting on the 25th January at 3pm in the Big Local Base. Members of the task group or any other members of the Board that can attend are invited to come along to begin to progress this project.</p>			
<p>The Board welcomed Julie Molyneaux back and sent their best wishes to Sheila Spour following a recent family bereavement.</p>			
<p>Dates of future meetings to be held in Big Local Base , Jarrow Hub</p> <ul style="list-style-type: none"> Tuesday Feb 27th Open Meeting – 6pm Tuesday Mar 30th Board meeting – 6pm Tuesday 24th April Open Meeting – 6pm Tuesday 29th May AGM – 5pm Tuesday 26th June Board meeting – 6pm Tuesday 31st July Open Meeting – 6pm Tuesday 28th August Board meeting – 6pm Tuesday 25th Sept Open Meeting – 6pm Tuesday 30th October Board meeting -6pm Tuesday 27th November Planning meeting – 5pm 			