



Minutes

Big Local Central Jarrow Partnership Board Meeting

27th June 2017

Big Local Base, Jarrow Hub

Chairman Roy Merrin

Minutes Anne Corrigan

Present

Roy Merrin	Chair /Resident Board member	Nicole Abbott	Local Trusted Organisation
Anne Corrigan	Project Coordinator	John Drynan	Resident Board member
Keith Hemmer	Resident Board Member	Madeleine Lynsley	Resident Board member (volunteer)
Mark Gibson	Resident Board member	Faye Hutchison	Resident Board Member
Cllr Ken Stephenson	elected member	Vivien Forrest	Resident Board member
Cllr Jim Perry	Resident Board member	Chris Pickering	Oragnisation Board member
Amjid Hussein	Unltd		
Malcolm Walker	Local Trust Representative		

Welcome and Apologies

Julie Molyneaux Organisation Board Member
 Julie Croft Organisation Board Member

The Chair welcomed all new Board members to the meeting and a round of introductions to the rest of the Board.

The Chair and Board congratulated Cllr K Stephenson on his appointment as Deputy Mayor of South Tyneside.

The Board were made aware that B Tindle had left CVS and moved away from the area. No contact had been received from CVS to inform the Board.

Minutes from Previous Meeting

Agreed

Matters Arising:

Apprentice: As discussed in March and April Board meetings the final costs for the apprentices second year will be £14,255 this covers all salary, overheads and course fee costs.

New apprentice interviews to be held 28th June 2017, one candidate from Jarrow.

Agreed Actions:

- *Coordinator to look at current budget to explore if from the savings with the move into Jarrow Hub there will be sufficient in the current budget to move*

funds to cover the cost of the apprentice, if not to submit a plan to Local Trust to draw down the additional funding.

- *Coordinator to discuss and agree way forward with local Trust.*

Riverside Steps: No plans or photographs received from the Local Authority Officer. Cllr Stephenson spoke with Mr Whittaker and was informed asset management were still carrying out a costing exercise. Discussed that B Tindle was going to look into a Heritage Lottery Grant for the steps.

Actions Agreed: N Abbott and V Forrest to explore Heritage Lottery Grant.

Election of Chair: (M Walker took over as Chair at this point) Cllr Stephenson nominated R Merrin, seconded by V Forrest.

Election Vice Chair: K Hemmer nominated himself and seconded by Cllr Stephenson)

Actions Agreed: R Merrin elected as Chair, K Hemmer elected as Vice Chair.

Unltd

Presentation received from Amjid Hussein outlining New Initiatives for partnership working with Big Local areas. Proposal to work with only 20 areas. Big Locals who wish to be part of the initiative will need to submit and expression of interest and commit to the three years and be willing to contribute 50K across the three years. This will be matched with 50K from Unltd, and 50K from Local Trust. The Big Local 50K will be ring fenced purely for awards in the area and set up new ideas. The matched funding will provide support of an awards manager to support in the area increasing capacity and some support with 1:1 coaching, connecting with other organisations, peer support, networking and mentoring. The deadline for the application process is 23rd July 2017.

Chris and Mark have had support and funding through Unltd and they told the Board of the experience they have had through the process.

The Chair asked the Board if they would like to consider being part of the New Initiative. Through discussion Amjid was asked "What would happen if the money wasn't spent", it was explained it would carry forward across the three years, however there was a possibility at the end of the three year any unallocated would be lost.

The Board also asked if they could be involved in setting priorities, this was also agreed.

K Hemmer proposed the Big Local Central Jarrow should start the application process immediately, this was seconded by Cllr Stephenson followed by a unanimous vote to proceed to application stage.

Actions Agreed: To submit application to Unltd and if successful commit 50K from the budget over the next three years.

Big Local Base
<p>The Board discussed options for celebrating the move into the Jarrow Hub.</p> <p><i>Actions Agreed: The next Board meeting is an open meeting to defer agenda item 9 to the open meeting and to have this meeting as the official opening and consultation event with the mayor in attendance to carry out the official opening.</i></p>
Monitoring from YMCA:
<p>The monitoring was circulated prior to the meeting.</p> <p><i>Actions Agreed: To accept the monitoring as a reflection of the work being carried out by the YMCA.</i></p>
Financial Inclusion Project
<p>The Board discussed the lack of progress made on this project and that to date only about 30% of the funding allocated had been spent. The credit Union had been through a restructure and re brand which was now complete. Coordinator had met with the Credit Union to discuss the lack of progress and to discuss putting an action plan in place with monitoring back to the Board.</p> <p><i>Actions Agreed: The Board agreed that the actions the Credit Union were going to put in place, this would be reviewed in the October Board meeting and if there was still no progress at this point the Board will terminate the contract and request a refund of any underspend. A letter to be sent to Credit Union outlining these actions.</i></p>
Review Of New Ideas Fund
<p>The Board took the opportunity to review the format of the New Ideas Fund and how effective it was.</p> <p>Also to agree the YMCA New Ideas Application.</p> <p><i>Actions Agreed: To continue with the fund for this year, panel members were asked to challenge and ask probing questions to ensure projects meet the criteria laid down and the objectives in the Big local Plan. YMCA New Ideas Application Agreed.</i></p>
Future Planning:
Deferred to next meeting
AOB



Regional Event in Gateshead 1st July: V Forrest and R Taylor attending.
Big Local Film Festival 1st July in Birmingham: A Corrigan, W Crake , S Simpson, T Simpson, L Simpson, O Barr and E Barr attending

Date and time of next meeting: In Jarrow Hub

- Open meeting and official opening 25th July 2017 at 6pm
- Board meeting 29th August 2017 at 6pm
- Open meeting 26th Sept 2017 at 6pm
- Board meeting 31st October 2017 at 6pm
- Planning and review meeting 28th November 2017 at 5pm