



## Minutes

### Big Local Central Jarrow Open Meeting

26th Sept 2017

Big Local Base, Jarrow Hub

Chairman Roy Merrin

Minutes Anne Corrigan

<b>Present</b>		
Roy Merrin	Chair/Resident Board member	Nicole Abbott Local Trusted Organisation
Anne Corrigan	Project Coordinator	John Drynan Resident Board member
Keith Hemmer	Resident Board Member	Madeleine Linsley Resident Board member (volunteer with YMCA)
Mark Gibson	Resident Board member	Chris Pickering Organisation Board member
Cllr Jim Perry	Resident Board member	Cllr Ken Stephenson Elected Representative Board member
Malcolm Walker	Local Trust Representative	
Sheila Spour	Resident Board member	
Hannah Burman	Resident	
M Stobbart	Resident	
<b>Welcome and Apologies</b>		
Julie Molyneaux Organisation Board Member		
Fay Hutchinson Resident Board member		
Vivien Forrest Resident Board Member.		
<b>Minutes from Previous Meeting</b>		
Agreed		
<b>Matters Arising:</b>		
<b>Landscape and Gardening –</b>		
N Abbott informed the group that confirmation by the Local Authority and the Highways were being sought to install the final Gateway feature. A meeting with the metal workers was planned.		
J Drynan commented on the weeds on the planter in the Viking Centre <i>Action agreed: N Abbott to organise a clean-up of the planter</i>		
<b>Picnic in the Park –</b>		
This event had been a huge success with approximately 300 attending. Friends of the Park pop up café was well received and despite the weather was a fantastic afternoon. Thanks passed on to Maddie for initiating the event with Tony McNally and Friends of West Park		

**Unltd –**

The first meeting with Amjid from Unltd planned for the 17<sup>th</sup> October at 3.30pm in the Big Local Base for the task group. (M Walker, C Pickering, V Forrest, K Hemmer and A Corrigan)

**Terms of Reference**

The terms of reference had been circulated with the agenda ahead of the meeting to give everyone a chance to read them. They had been amended following the AGM when it was agreed to increase the Board membership from 8 residents to 9 residents. The Chair reminded the Board and explained to new Board members that the Terms of Reference was the document which set how the Partnership operates and how the Partnership undertakes its work.

The Chair asked if anyone had any comments on the Terms of Reference or any areas they didn't understand. There were no questions or comments received.

*Actions Agreed: To adopt the amended Terms of Reference.*

**Information Requested From Local Trust**

Partnership Board information sheets had been circulated with the agenda to complete and return to M Walker Local Trust representative. M Walker explained the purpose of the forms and why Local Trust requested the information.

Discussion re Shay Simpson membership to the Board as he had missed a number of meetings. The Board felt it was important to maintain representation from the young people.

*Actions Agreed: Coordinator to speak with Warren re Shay continuing to represent the young people on the Board.*

*Board members who have not completed the information sheet for Local Trust to do so by next meeting.*

**Future Diary Dates:**

R Taylor gave an update on community engagement. Ros makes regular visits to local groups and organisations as well as being out and about around Central Jarrow and dropping into the groups within Jarrow Hub.

Facebook has an increase in the number of people reached and liking the Big Local central Jarrow page.

A MacMillan Coffee Morning was held on the 26<sup>th</sup> with £84.76 raised, 25 people attended followed by the over fifties club dropping in before there session.

Leaflets have been distributed to all households advertising a number of drop in sessions, the older peoples social evening and the Christmas Party. The Christmas Concert at Curran House is yet to be confirmed.

### **New Ideas Applications: Scoring Feedback from Panel**

Chris Pickering – Chair of New ideas panel outlined the applications received.

- Jarrow Hall – funding to engage volunteers in the restoration of the Bull enclosure at Jarrow Hall, using and learning traditional skills. The majority of the volunteers are from the Central Jarrow area, they will learn new skills. Once the enclosure is renovated the area will then be used as a teaching facility supporting residents referred from the DWP to gain recognised qualifications in animal care and looking after the land as well as supporting the maintenance of an attraction bringing people into Jarrow area. Funding of £1995 was requested, the panel felt the request for tools was not necessary as they felt these would be held by the organisation anyway. The panel suggested funding of £1800 after scoring the project at 38/50. The Board discussed the project further and voted.

*Actions Agreed: The Board voted to fund the project. K Hemmer asked that it be noted that he disagreed with the project.*

- Jarrow Hall- funding application to create an archaeological excavation site for educational purposes in Jarrow Hall. C Pickering outlined the project and informed the Board that the panel did not feel this project was focussed on Central Jarrow or would have any impact on the residents of Central Jarrow or on the Central Jarrow Big Local Plan. The project scored 31/50.

*Actions Agreed: To Board agreed unanimously to decline the application for the Archaeological Project.*

- Early Years Music and Language Project- funding application by resident who identified a gap in support for new mums in the area to attend classes to support learning together once they have completed the 10 week block in the Children’s Centre. To offer Early Years music and language classes in the area working with schools, nurseries and toddler groups. The project scored 46/50

*Actions Agreed: The Board agreed unanimously to fund the project at a cost of £1500*

- Age Concerns Tyneside South – C Pickering outlined the project. To offer support to those identified with diabetes and preventative / support and guidance to the extended family. The Board discussed if this would be duplication, but services for this support are in South Shields and not in Jarrow. Residents from Jarrow would have to travel. Age Concern would aim to run the project as a 6 month pilot and if it was successful would apply to the CCG for funding to continue it in the long term. The project scored 38/50.

*Actions Agreed: The Board agreed to provide £1430 of funding for the project. It was felt that the evaluation and monitoring would be on going and happen any way and that some of the cost of the snacks could be reduced.*

**Budget Information**

A breakdown of the current year’s budget was presented with an estimate/ comparison of what the budget would look like if all the activities continued in year 5.

J Drynan raised the issue that if the current level of spend continued then the funding would not last for ten years.

M Walker explained there was no hard and fast rule to the timescales for spending the million pounds. Some areas have spent their funding very quickly and some may spend 15 years. This was entirely up to the Board.

Discussed that the year 5 budget was only a starting point for beginning to think around what would be the priorities for year 5. It would give members a few months to begin to reflect on the current costs and once all the evaluation evidence compiled would help support the planning meeting moving forward in November. It did not mean these were the things we were committing to moving forward.

M Linsley raised a concern about the cost of the Detached Youth Project compared to the number of sessions for the young people. A discussion took place with regard to the work the team do one to one with families who may be experiencing difficulties often being a support between the children and the school, organizing residentials, being part of European exchange visits, visits to London and Birmingham for Local Trust activities etc, all these things go on unseen and are providing opportunities and experiences the young people would not have access to. A full evaluation report from the project will be provided in October to inform the planning session in November.

*Agreed Actions: To reflect on the current costs and budget implications moving forward. Coordinator to forward budget to those not at the meeting.*

**Evaluation**

Board informed of a request of support to carry out more in depth evaluate projects moving forward.

M Walker explained there was no requirement from Local Trust to undertake in depth evaluation and the decision to this would be made by the Board.

Discussed some of the projects would benefit from an in depth analysis to support them in future funding bids to maintain projects moving forward.

H Burnham outlined some of the work she could undertake as an independent researcher.

*Agreed actions: To consider and reflect on the proposal and discuss further in the November planning meeting.*

**AOB**

Next Regional Event in Hartlepool Sat 21<sup>st</sup> October 10.30-3.30pm to book a place contact Simon on 07787193968 or contact Anne Corrigan to confirm for you.

C Pickering outlined a project he would like Big Local to be involved with in the run up to Christmas. A number of students would be applying for funding to cook and serve a lunch for local residents.

Curran House Mews or Grange Road Baptist Church were suggested.

*Agreed actions: C Pickering to explore the size of both venues and liaise with R Taylor re promoting the event for local residents.*

N Abbott informed the Board that a Corporate Volunteer Day with Sage Accountancy on the 13<sup>th</sup> October would be focussed in Jarrow, targeting a number of areas including The Community Garden, Jarrow Hall, Linear Park, St Pauls and Curran House Mews. The Board were asked to consider if there were any other areas or churches that would benefit from a team on the day and to contact Nicole directly.

M Gibson asked why there had been no asset mapping done for the Central Jarrow area. He discussed this is something that had been done in other areas and that businesses could provide the use of unused buildings to get a tax break. Discussed how having a building could create a social enterprise hub for those wanting to start up a business.

M Walker offered Board members a visit to Middlesbrough as they had gone through the process of purchasing buildings and to arrange a sub group meeting of Board members who might be interested in looking into the feasibility of doing this.

*Agreed actions: M Gibson, K Hemmer, M Linsley and C Pickering to meet with Malcolm on the 31<sup>st</sup> October at 4.30pat the Big Local Base.*

**Date and time of next meeting: In Jarrow Hub**

- Board meeting 31<sup>st</sup> October 2017 at 6pm
- Planning and review meeting 28<sup>th</sup> November 2017 at 5pm