GROUNDWORK
CHANGING PLACES
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Whitemountain Programme

Content

Today we will cover:

> What is the Whitemountain Programme?

> Whitemountain Programme Criteria

> Application Top Tips

> Whitemountain Programme Timeline

> Application Form Overview

Landfill Communities Fund

The Whitemountain Programme is part of the Landfill Communities Fund.

The Landfill Communities Fund (LCF) is an innovative tax credit scheme enabling operators of landfill sites in England and Northern Ireland to contribute money to community project through Environmental Bodies (EBs).

The Landfill Communities Fund is regulated by ENTRUST. You can find out more about ENTRUST on the website:
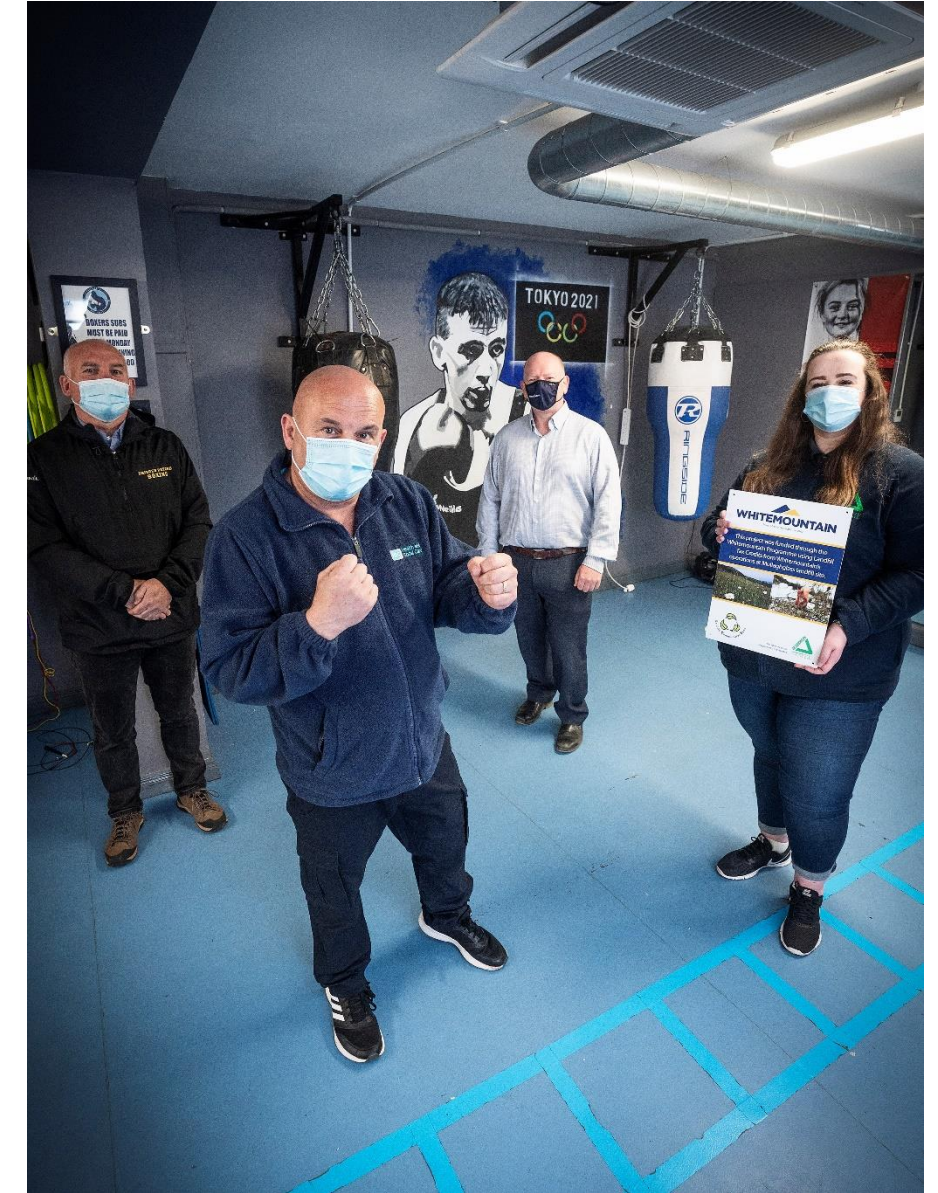www.entrust.org.uk

Whitemountain
Programme

The Whitemountain Programme opens four times per year. Please check our website for all 2022 deadlines.

Deadline is 12pm (noon) on the date specified.

> **Funding available between £3k to £10k.** Projects must be delivered within 6 months.

WHITEMOUNTAIN
Part of the Breedon Group

Whitemountain Programme Criteria

Location

Your project must be:
- Located in NI
- Located within 15m (by postcode) of Mullaghglass Landfill Site (BT28 3TG)
- Located within 10m of a licensed Landfill Site in NI

Object

Project must fall under one of these objects:
- Object D: Maintain or improve a public amenity.
- Object DA: Promote biodiversity through the conservation or restoration of a habitat.

Public Access

For Object D projects, your site must be open to the general public at least 4 evenings a week, 2 full days a week or 104 days per year.

Permits

If planning permission or building control is required for your project, this must be in place at the time of application.

Location

Location is measured by postcode

- Your project should be located in Northern Ireland;
- your project should be located within 15 miles (by postcode) of the Mullaghglass landfill site (BT28 3TG); and
- your project must be within 10m of a licensed landfill site in NI.

- **Example:** Project A is 9m from Mullaghglass, therefore they have demonstrated they meet both criteria (within 15m from Mullaghglass and 10m from a licensed landfill site).

- **Example:** Project B is 12m from Mullaghglass, therefore they must demonstrate that they are within 10m of ANOTHER licensed landfill site.

- You can find lists of licensed landfill sites on DAERA PPC Permits website and HMRC Website. It is your responsibility to check your nearest Landfill Site is licensed

Object

Object D

Maintain or improve a public park or other public amenity which promote positive land management and community involvement.

For example: community centres, village halls, public sporting facilities, cycle paths and play areas.

Object DA

Promote biodiversity through the provision, conservation, restoration or enhancement of a natural habitat; or the maintenance or recovery of a species in its natural habitat.

(Please note that projects should demonstrate links to local or national Biodiversity Action Plans (BAPs)).

Access

Your project should be open to the general public at least: 4 evenings a week, 2 full days a week or 104 days a year.

Access can be:
- Totally unrestricted e.g. public walkways.
- Partially restricted e.g. booking system, membership system (inclusive).
- Restricted e.g. projects in school grounds that are proportionally open to the public.

If the project is within school grounds, funding will be proportional to the time is accessible to the public. Please get in contact before submitting an application.

Your project must not only benefit an individual or be for the benefit of one particular group of people.

Permits

Planning Permission & Building Control

- If your project requires Planning Permission or Building Control, these permits must be in place at the time of application.
- Projects that require Planning Permission but don't have it in place will not be taken to the Advisory Panel.
- If you inform us Planning Permission is not required we may request professional assurance from an architect, council or your local council's planning department confirming this.

Application Top Tips

Key areas to focus on in your application.

- Research other similar projects or facilities in your area. Consider if your project will complement or duplicate other facilities and services.
- Why is your project needed?
- What will the impact of your project be?
- Involve your local community. Use consultation to evidence why your project is needed and focus on who will benefit from your project.
- **Top tip:** You can consult with your community in various ways – online surveys, online conference calls, online polls, focus groups etc.
- Letters of support can also be useful in demonstrating community support for your project. The letters of support should be regarding the specific project and should highlight the benefit of it to the group/individual writing it.
- You should be able to demonstrate that your project is sustainable. Focus on your group's skills and history of success with similar projects. You must also demonstrate your project will be sustained in the future and community support demonstrates this well.

Budget

Clear and detailed

Your project budget must:
- Be clear and detailed.
- Be broken down by individual costs.
- Only compromise of costs directly related to your project.
- Core and staff costs are not eligible.

Quotes

- You must provide one quote for each item or service in your budget.
- The quote must specify the company and contact details.
- Your quote should be recent and in date.
- Quotes must match your budget.

VAT

- You must tell us if your organisation is VAT registered and provide your VAT registration certificate.
- Whitemountain does not fund recoverable VAT. Remove any recoverable VAT costs from your budget.
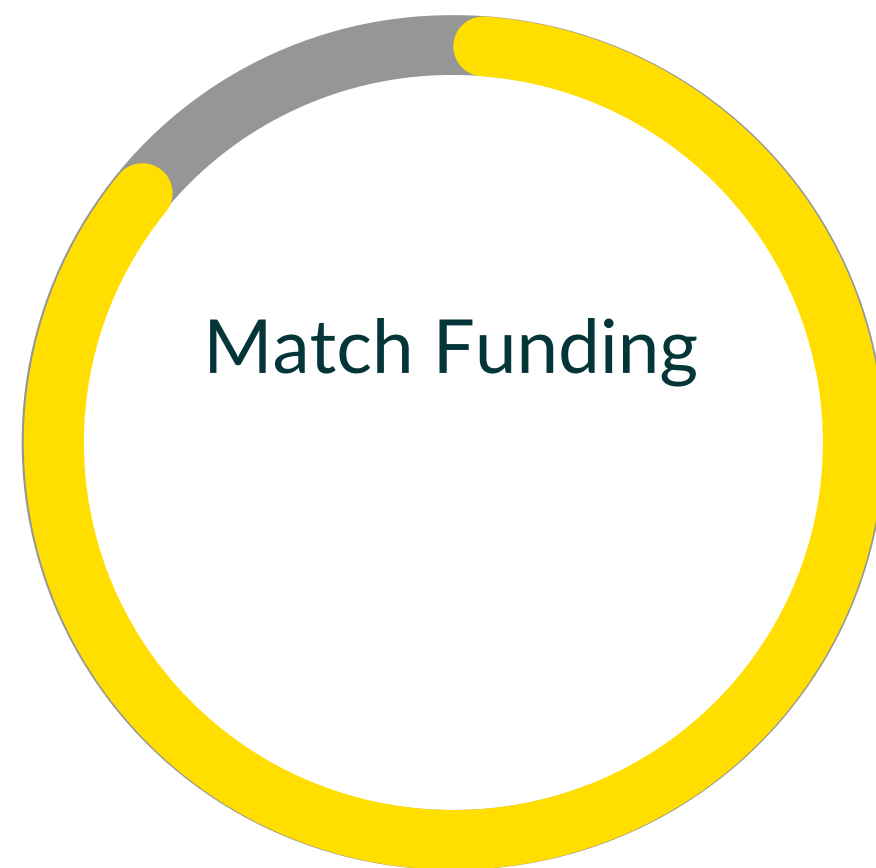
Extra notes

- You can not claim for any expenditure before a potential Letter of Offer date.
- Our grants are administered retrospectively through claims.
- All expenditure for successful projects must follow our procurement policy.

Match Funding

If your project requires match funding you must tell us about this on your application form.

Match Funding

- In your budget highlight what items or services will be covered by Whitemountain funding and what items or services will be covered by your match funding.
- You must submit evidence you have the match funding required secured.
- If your own organisation is providing the match funding, we should see this evidence in your bank statements or accounts.
- All match funding required must be in place before applying or you must be able to evidence a Plan B.

Whitemountain Programme Application Form

- The application is submitted digitally.
- Find the links to the form on our website.
- The guidelines can also be found on our website. Please read guidelines thoroughly before applying.
- You can save your progress and come back to the form. You can also share the form with other people. Once you save your application you will be emailed a link to access it again. Keep this email.
- Save all of your longer answers in a separate Word or Notes document you can access.
- Be clear and concise and do not copy and paste answers for each question.
- Any supporting documentation you send us as part of your application should be referenced within your application.
- We only assess based on what you tell us in the application form so get all of the important information in there.

Timeline

Application

The Whitemountain Programme opens quarterly. All deadlines are advertised on our website. Applications must be submitted by 12pm (noon) on the deadline date.

Assessment

We will contact you within four weeks of the deadline if we require any further information.
- Please ensure you monitor the email address you submit on your application form as we will contact you on this address.
- Provide a secondary contact.

Advisory Panel

The Advisory Panel meets quarterly.
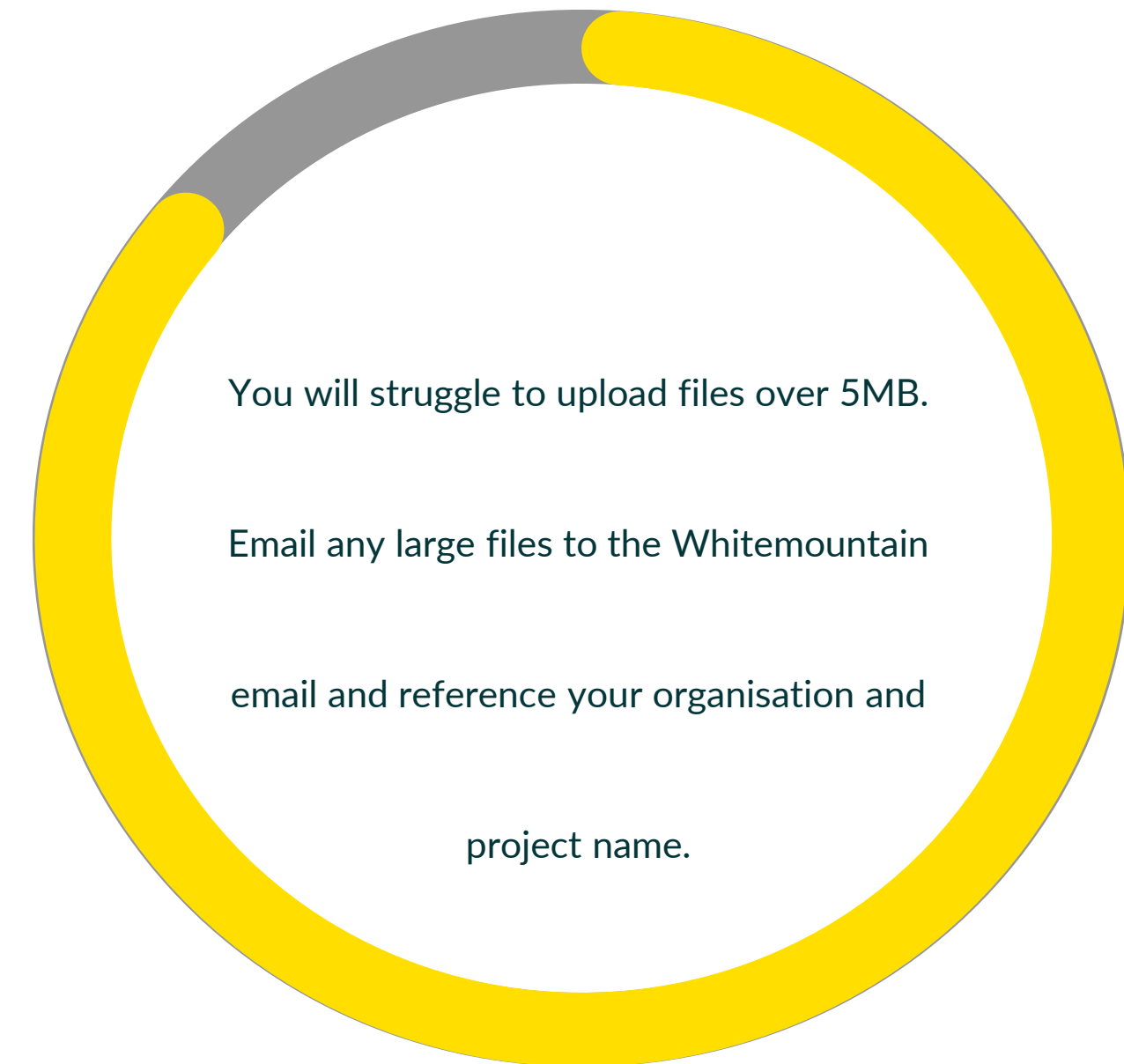- The decision of the Advisory Panel is final. There is no appeals process.

Outcome

We aim to let all applicants know their outcome within 8 weeks of the application deadline.

Unsuccessful applicants can submit their project to one further Advisory Panel meeting.

Supporting Documents

- Proof of ownership of site where the proposed project will be (legal document).
- Letter of support from the landowner (if you do not own the land). If the council is the landowner this must be in the form of a minuted committee meeting.
- Lease (if you do not own the land).
- Constitution or articles of association.
- Previous financial year accounts (signed).
- One quote for each item you are seeking funding for.
- Latest bank statement of organisation applying.
- Match funding confirmation (if applicable).
- VAT certificate (if applicable).
- Planning Permission Certificate (if applicable).
- Building control decision (if applicable).
- Photo evidence of proposed project, letters of support, other relevant community support.

You will struggle to upload files over 5MB.

Email any large files to the Whitemountain

email and reference your organisation and

project name.

Application Form Overview

![Groundwork logo - Changing Places Changing Lives]

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