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**APPENDIX B:**

**Tender Submission**

**Tender Opportunity: Invitation to Tender, November 2019**

Progress: Building Better Opportunities for young people across Coventry & Warwickshire

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| **Tender Submission** | | |
| Your name | Click here to enter text. | |
| Organisation name (where relevant) | Click here to enter text. | |
| Tender Reference | **CovW/1/3/** | **FINANCE\_Nov19** |
| Your contact details | Address: Click here to enter text. | |
| Telephone number: Click here to enter text. | |
| Email address: Click here to enter text. | |

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| 1) Relevant Qualifications  Please list relevant qualifications.  (maximum 200 words) | Click here to enter text. |
| 2) Experience  Using examples, please describe relevant experience as outlined in the specification.  (maximum 500 words) | Click here to enter text. |

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| --- | --- |
| 3) Price  Please provide details of your hourly rate, which is inclusive of any VAT.  (maximum 200 words) | Click here to enter text. |
| 4) Availability  Please confirm your availability to work on this programme during the period stated, including potential work patterns, periods of absence and the degree of flexibility you are able to offer.  (maximum 200 words) | Click here to enter text. |

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| 5) Supporting Statement  Please enter any additional information or evidence to add in support of your application  *(max 500 words)*  This question is not scored. | Click here to enter text. | |
| 6) Referees  Please provide contact details for two suitable referees who can be contacted prior to the award of the tender  This question is not scored. | Name: Click here to enter text.  Organisation: Click here to enter text.  Telephone no.: Click here to enter text.  Email: Click here to enter text. | Name: Click here to enter text.  Organisation: Click here to enter text.  Telephone no.: Click here to enter text.  Email: Click here to enter text. |
| End of Tender | | |