

## PERSON SPECIFICATION

### Learning Support Assistant (LLDD)

	ESSENTIAL	DESIRABLE
<b>Education/ Training/Qualifications</b>	<ul style="list-style-type: none"> <li>• Minimum Level 2 – Supporting Teaching and Learning in Schools.</li> <li>• Minimum Level 2/Grade C/Grade 4 - Maths and English.</li> </ul>	<ul style="list-style-type: none"> <li>• Level 3 - Supporting Teaching and Learning in Schools.</li> <li>• Food Hygiene and Safety Level 2</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of working in a care or education environment.</li> <li>• Experience of providing in class support to learners.</li> <li>• Experience of working with vulnerable adults or young people</li> <li>• Experience of working with learners with learning difficulties and/or disabilities.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of sharing good practice with others.</li> <li>• Experience of OFSTED requirements.</li> </ul>
<b>Competencies</b>	<ul style="list-style-type: none"> <li>• Well developed communication skills (oral and written)</li> <li>• Basic ICT Skills.</li> <li>• Excellent interpersonal skills.</li> <li>• Ability to motivate others.</li> <li>• Able to look at a problem and produce creative solutions.</li> <li>• Ability to work effectively and sensitively with service users (families/carers, staff and professionals)</li> </ul>	<ul style="list-style-type: none"> <li>• Basic understanding of Autism / special needs.</li> <li>• Knowledge of relevant legislative framework, including safeguarding procedures.</li> <li>• Report writing skills.</li> </ul>
<b>Values and Attitudes</b>	<ul style="list-style-type: none"> <li>• Confidence and professionalism</li> <li>• Focused and flexible.</li> <li>• Calm manner with an appreciation of a good sense of humour.</li> <li>• Amicable and approachable.</li> <li>• Team player with sound initiative.</li> <li>• Enthusiasm.</li> <li>• Empathy.</li> </ul>	
<b>Additional Requirements</b>	<ul style="list-style-type: none"> <li>• This post is subject to a satisfactory Enhanced DBS check</li> <li>• Committed to the ethos of Groundwork and its practices.</li> <li>• Commitment to Health and Safety, Safeguarding and Prevent processes.</li> </ul>	<ul style="list-style-type: none"> <li>• A full driving license</li> </ul>

