|  |  |  |
| --- | --- | --- |
| GROUNDWORKGREATER MANCHESTER  |  |  |
|  |  |
|  |  |
|  |  |
|  | Sessional Youth Workers Job Description & Person Specification |  |
|  |  |

|  |
| --- |
| **SALARY** |
| £13.50 to £15 per hour |

|  |
| --- |
| **DURATION OF THE POST** |
| Ad hoc, flexible hours, evening, weekends and holidays sessions |

|  |
| --- |
| **BUSINESS UNIT** |
| Communities |

|  |
| --- |
| **LOCATION** |
| Crumpsall, Chorlton, Stockport and Trafford  |

|  |
| --- |
| **ACCOUNTABLE TO**  |
| Youth Lead  |

|  |
| --- |
| **RESPONSIBLE FOR** |
| Volunteers  |

|  |
| --- |
| **TEAM** |
| Youth  |

|  |
| --- |
| **OVERVIEW OF THE POST** |
| The post holders will support young people within our evening youth clubs, holiday activities and social action events. Within your role you will actively engage young people, including SEN groups, in youth activities across a range of settings. The Sessional youth workers will develop trusted relationships with young people, enable them to access the best quality interventions and create inclusive and supportive environments for them to develop personal, emotional and social skills. Sessional workers will also work with partners, representing Groundwork at events and sessions.They may also run events and activities with young people and other members of the community.We are specifically looking for youth workers to support with our Summer Holiday Activities Fund at Crumpsall Park. Activities will include sports, arts & crafts, trips, and environmental social action. |

|  |
| --- |
| **ROLE & MAIN PURPOSES OF THE POST** |
| Duties of the Post:* Support delivery of a range of youth projects and activities.
* Listen to and support young people to engage with activities.
* Contribute to the planning and designing of projects.
* Keep young people safe
* Undertake detached/outreach activities to consult and engage young people.
* Support delivery of regular individual and group sessions for young people.
* Support young people involved in our projects in progression, including delivering accredited qualifications or awards, and signposting and referral to other partners where appropriate.
* Undertake all record keeping and paperwork as required by our funders and partners and in accordance with Groundwork’s in house quality system.
 |

|  |
| --- |
| **PERSON SPECIFICATION** |
| **Essential experience:** * Delivery of youth work.
* Experience of supporting young people from a diverse range of backgrounds and needs.
* Ability to motivate, support and develop trusting relationships with young people
* Experience of social action and youth leadership.

**Desirable experience:*** Delivering youth work within youth club setting.
* Delivery of social action projects.
* Supporting SEN young people
* Supporting young people vulnerable to youth crime.

**Essential knowledge, skills and qualifications**:* Up-to-date safeguarding practices.
* Awareness of the current policy and best practice relating to communities and young people.
* Awareness and understanding of all statutory and other procedural issues related to working with young people
* Team worker
* High degree of personal motivation
* Ability to motivate and inspire young people
* The ability to create a rapport with young people, partners, communities and staff at all levels
* Able to understand and respond to the learning needs of young people as well as respond to behavioural issues.
* Able and willing to travel across GM and commit to sessions.

**Desirable knowledge, skills and qualifications:*** Level 3 qualification in youth work
* First aid qualification
* Knowledge of climate change
* Knowledge of social media platforms and digital engagement strategies
* Driving licence

**Values and ethos:*** A high degree of personal motivation and commitment to young people.
* A genuine passion for Groundwork Greater Manchester’s mission and values;
* A commitment to the delivery of high quality services and value for money.
* Commitment to an agile project/team culture of ‘learning in action’ to ensure the team/project learns the most it can from its work in the community and adapts accordingly
* Commitment to inclusion and team-work
* A commitment to low-carbon ways of working
 |
|  |
|  |

|  |
| --- |
| **ADDITIONAL FACTORS** |
| * Able to work outside of normal office hours
* Environmentally aware and sympathetic to the aims and ethos of Groundwork and other project partners.
* Undertake training and development deemed necessary for the pursuance of the post.
* Comply with the Trusts Policies and Procedures including, but not exclusively, Equality, Diversity and Inclusion, Data Protection, Health and Safety and Environment.
* This role is subject to a Disclosure and Barring Service (DBS) check and suitable references. One of which must be your last employer.
 |

|  |  |
| --- | --- |
| **PREPARED BY:**  | James O'Farrell – Youth Work Manager  |
| **PREPARED ON:** | 13/03/23 |