

GROUNDWORK

CHANGING PLACES
CHANGING LIVES



PERSON SPECIFICATION

JOB TITLE: Wild Oysters Project Assistant

Factor	Criteria No	Criteria	Ranking	Criteria to be tested by...						
			(Essential / Desirable)	Application Form	Interview	Presentation	Practical Exercise	Work Simulated Test	Certificate	
Education & Qualifications	1	Educated to GCSE or equivalent standard in Maths and English	E	*						*
	2	Degree in an Environmental Science discipline (e.g. Marine Biology, Ecology, etc.), or equivalent experience	D	*						*
Experience	1	Experience delivering projects targets/outputs	E	*	*					
	2	Experience leading school groups for outreach, and other public facing outreach	E	*	*					
	3	Experience of working in partnership projects	D	*	*					
	4	Experience of working with communities	D	*	*					
	5	Experience of working with specific targeted groups such as children	D	*	*					
	6	Experience of using MS Office programmes	E	*	*					
	7	Experience of working with and manipulating data, data analysis and visualisation	D	*	*					
	8	Experience of working in the field and conducting environmental surveys	D	*	*					
	9	Experience of using social media for project communications	D	*	*					

Knowledge	1	Knowledge of marine habitats, conservation, and restoration	E	*	*				
	2	Knowledge of ecological monitoring methods and techniques	D	*	*				
	3	Understanding of health and safety and its application in work	E	*	*				

Personal Skills	1	Good organisational skills to enable effective project delivery	E	*	*				
	2	Ability to communicate effectively both verbally and written	E	*	*				
	3	Ability to maintain confidentiality as required	E	*	*				
	4	Ability to use initiative and apply judgement to support effective decision making and seek guidance appropriately	E	*	*				
	5	Ability to work as part of a team both within Groundwork and externally with partners and community members	E	*	*				
	6	An enthusiastic and flexible approach with a can do attitude	E		*				

Additional Requirements	1	Prepared to undertake work out of normal working hours	E	*	*				
	2	Pass a DBS check	E	*	*				
	3	Full Driving Licence and access to a vehicle for work purposes	D	*					*