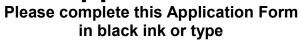
## **NCS Application Form**









Please return the application to: <a href="mailto:recruitment@groundwork.org.uk">recruitment@groundwork.org.uk</a>

Position applied for:				ID No: (For office use only)	
TITLE					
Mr	Ms	Mrs	Other		
GENDER					
Male	Female		Non binary / Third	gende	Prefer not say
Prefer to self describe					
NAME:					
ADDRESS:					
CITY: POSTCODE:					
PHONE NUMBER:					
EMAIL ADDRESS:					
PREFERRED CONTACT METHOD: Phone Mail Email					
DATE OF BIRTH: (DD/MM/YY)					
NI NUMBER:					
DO YOU HAVE A FULL DRIVING LICENCE? Yes No					
AND ACCESS TO A CAR? Yes No					
WHAT'S YOUR EDUCATIONAL BACKGROUND? (Insert X below)					
No formal qualifications					
Vocational qualifications (diploma, certificate, award, BTEC, NVQ, QCF or similar)					
Secondary education (GCSEs, O Levels)					
Post secondary education (college diploma, A levels)					
Undergraduate degree (BA,BSc)					
Postgraduate degree or above (MA,MSc, PhD)					

## WHAT PROFESSIONAL EXPERIENCE DO YOU HAVE?

Healthcare professional Teacher or NQT Teach First Now Teach

Other educational worker) Post graduate student Retired Semi-retired

Unemployed Undergraduate student Youth Worker

Other: (please state)

ARE YOU AN NCS GRADUATE? Yes No

HAVE YOU WORKED FOR NCS BEFORE? Yes No

FROM WHEN ARE YOU AVAILABLE? (DD/MM/YY)

UNTIL WHEN? (DD/MM/YY)

## How did you find out about this position? (Put X in appropriate box)

(This question is for research purposes only)

Indeed Groundwork website Facebook Twitter LinkedIn

Word of mouth Newspaper / magazine advert Colleague Friend

Job Board Social Media TV Advert I've been on NCS

Other (please state)

## **DECLARATION**

Under the Data Protection Act 1998, Groundwork is required to notify applicants and prospective employees on how their data will be processed and used.

Please ensure you have the read the "Privacy Notice" fully before you sign this form.

All of this application form apart from the equal opportunities monitoring form will be retained by Groundwork for a maximum of six months, unless you are the successful applicant for the post, in which case the application form will become part of your employee record. Some of the data you provide is considered to be Sensitive Personal Data under the Data Protection Act e.g. gender, race. This information will be used to assist us with recruitment monitoring. It will be held separately from application forms. It will also be held in computer format.

By signing this form you are giving consent to Groundwork to use this data in the way described above and set out in the privacy notice.

I confirm that the information I have given on this form is correct and complete and that misleading statements may be sufficient for cancelling any agreements made. I confirm I am not subject to immigration control (Asylum and Immigration Act 1996). The company reserve the right to check any of the information given.

Signed:

Date:

Please ensure that you have read and checked this Application Form thoroughly prior to submission and ensure you have followed any instructions carefully.