
JOB DESCRIPTION

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| JOB TITLE | Land Apprentice |
| SALARY | Age related national minimum wage (Fixed term for 21 months from start date) |
| REPORTS TO | Programme Lead (Farm and Land) |
| LOCATION | Jarrow Hall, Church Bank, NE32 3DY |
| TERMS & CONDITIONS | Trust normal terms and conditions of employment. |
| WORKING PATTERN | 30hrs (flexible across Monday – Sunday) |

JOB SUMMARY

Groundwork South and North Tyneside has been Changing Places and Changing Lives for over 30 years through a variety of environmental, learning, health and skills programmes. We are a fast paced and diverse charity with an excellent track record in partnership working and high quality delivery.

The successful post holder will be a motivated, enthusiastic and hardworking individual, who is keen to develop their teamwork, communication skills and level of experience within our small team. They must also be willing to undertake an accredited qualification as part of an apprenticeship framework.

This will include working off-site to deliver a range of services within the local community, including grass cutting, garden tidies and contract work with local schools, businesses and community woodland.

KEY TASKS

- You will be responsible for wearing the correct personal protection equipment as provided at all times whilst at work and must follow documented safe working practices.
- Operate all tools and equipment including any mechanical equipment in line with Health and Safety legislation, and in line with documented safe operating procedures.
- Supporting Land Team Supervisors with contractual obligations clearing and tidying the gardens of void properties, Garden Tidy Programme and Private Contracts.

HEALTH & SAFETY

The post holder is required to operate in accordance with the company's Health and Safety policies and procedures and work to deliver projects in line with quality standard ISO14001.

- Understand and comply with all Health and Safety policies, procedures and Risk Assessments.
- At all times whilst at work you will be responsible for wearing the correct personal protection equipment as provided and must follow documented safe working practices.
- Ensure that all tools, equipment and materials issued are maintained to a high standard and report any defects.

ADDITIONAL RESPONSIBILITIES

- The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties that may be required from time to time within the general scope of the post.
- To foster and encourage Equal Opportunities and to adhere to GDPR requirements.
- A commitment to safeguarding and promoting the welfare of children, young people and vulnerable adults, and reporting any concerns.
- To be aware of and comply with all measures to support our environmental standard ISO14001
- The post holder must be flexible in order to deal with rapidly changing priorities this will include changing hours of work within agreed boundaries to meet the demands of project delivery. Work early mornings, evenings and/or weekends as and when the business/service requires.
- To be able to work on site in all weathers performing physically demanding manual work.

PREPARED BY:

Alex Burnett

FINALISED:

May 2022

