

Supporting people from Hong Kong

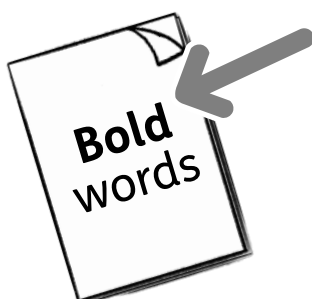
How to apply



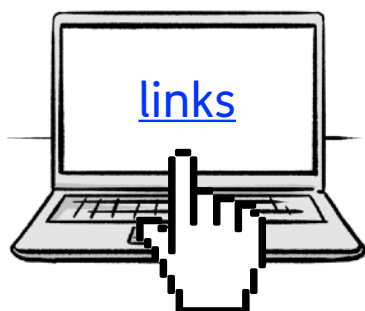
Easy
Read

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In this Easy Read document, hard words are in **bold**. We explain what these words mean in the sentence after we have used them.



Some words are [blue and underlined](#).

These are links that will go to another website which has more information.

About this booklet



The Greater London Authority and Groundwork have written this booklet about the **Hong Kong Community Fund**.



The Hong Kong Community Fund is money to support people from Hong Kong to live well in London.



Your organisation can apply for some of this money, called grants.



The grants will pay for activities that support people from Hong Kong.



This booklet explains how organisations can apply to get some of this money.

Types of grant

There are 2 types of grant:



£1000 to £10,000

- Development grants - these are between £1000 and £10,000.



£10,001 to £20,000

- Impact grants - these are between £10,001 and £20,000.



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We expect to give out 10 development grants and 10 impact grants.

Why we are supporting people



Since 2020, the UK has given people from Hong Kong the chance to come and live here.



This was because it might not have been safe for them in Hong Kong.



So far, more than 35,000 people have come to live in London.



We want to:

- Make them feel welcome.
- Help them to take part in life in London.

How we want to help people



There are lots of things we want to do to support people from Hong Kong to live in London.

These are called our aims. Our aims are:



- Make people from Hong Kong feel welcome in London.



- Support different groups of people from Hong Kong, like children, older people and disabled people.



- Help people from Hong Kong to celebrate their history and **culture**.

Culture is the way people do things, based on their beliefs and ideas.

These are also aims we have:



- Help different groups of people from Hong Kong to meet each other.



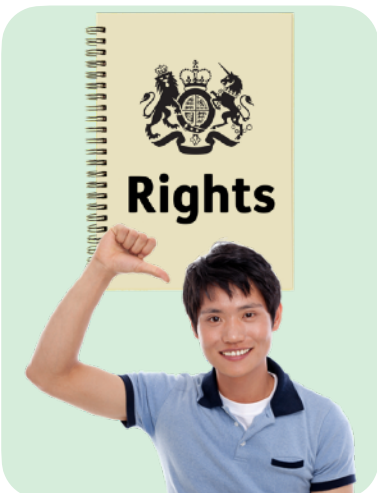
- Support people from Hong Kong to feel healthy and happy.



- Help people from Hong Kong to get skills and jobs.



- Help people from Hong Kong to take part in life in London.



- Support people from Hong Kong to get services and know what **rights** they have.

Rights are things that every person should have by law. Like the right to be safe, the right to education, the right to be respected.

This is another aim we have:



- Support people from Hong Kong to take part in voting and understand politics.



We want organisations to help us to support people from Hong Kong in these ways.



You may also think about other ways to support people from Hong Kong.

Who can apply

We would like to hear from organisations that:



- Are run by people from Hong Kong.



- Involve local people.



- Show how their project will help people from Hong Kong.



But you can still apply if people from Hong Kong are not in charge of your organisation.

Your project should:



- Start and finish within 6 months. It should finish by December 2023.



- Meet one of our aims.



Your organisation must be not-for-profit - this means it does not make money.



It might be a charity or local community group.



You can apply if you have had money to support people from Hong Kong from us before.



There are different rules for the development grant and the impact grant.

Development grant



To apply for the development grant, your organisation should have had a **turnover** of £200,000 or less last year.



Turnover is how much money comes into your organisation.

Impact grant



To apply for the impact grant, your organisation must be **legally constituted**.

Legally constituted means it follows the law about running organisations.



If your organisation is not legally constituted, you must work with another organisation, called a sponsor organisation.



You can only apply for a grant that is up to half of your turnover last year.

Other organisations



You will need to work with another organisation, called a sponsor organisation, if you are:



- An organisation that is not legally constituted.



- Applying as a person.



The other organisation will need to agree to our rules.

Who cannot apply

You cannot apply if you are:



- A company that makes money.



- A local council.



- A school, college or university.



- Planning a project that could be paid for in a different way.

- An organisation whose project would:



- Make money for a company.



- Try to get people to follow their religion.



- Try to get people to vote in a certain way.

How to apply

To apply for this funding, please:



- Fill in an application form.



- Send it to us by 27 March 2023 at 9am.

Development grant



If you are applying for a development grant, fill in your application form here:

[LINK](#)



We may phone you to talk more about your project.

This call will last about 30 minutes.

Impact grant



If you are applying for an impact grant, fill in your application form here:

LINK



We may phone you to talk more about your project.

This call will last about 30 to 45 minutes.

If you need support

If you need support with applying, please contact us by:



- Email:
HKcommunityfund@groundwork.org.uk



- Phone: 0207 239 1292
or 07726 295 812

Find out more



We are having a meeting to talk more to people about the Hong Kong Community Fund.



It will be online, on 13 March 2023.



To join in, please email us at:

HKcommunityfund@groundwork.org.uk

How we will decide

When we look at your project, we will think about whether you:



- Have a clear plan for how you will do your project in 6 months.



- Will spend the money in a way that helps as many people as possible.



- Have worked with local people from Hong Kong before.



- Have worked with other organisations and groups that could help you with your project.

We will also think about whether you:



- Are trusted by local people from Hong Kong.



- Know about the things that can make life harder for people from Hong Kong.



- Have a plan to support different groups of people from Hong Kong, like disabled people.



- Have a plan to check how your project has gone.



- Show that people need your project to happen.



We will also look at whether you have a good team to lead your project.



We will work with a group called the Hong Kong Community Fund Advisory Group.



They will know a lot about coming to the UK from Hong Kong.

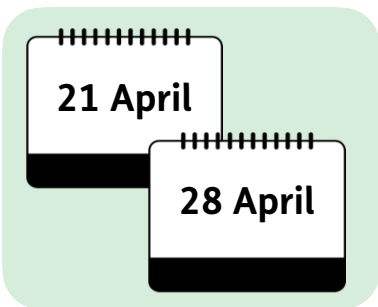


They will help us to decide which organisation we will give money to.

What happens next



If we decide to give your organisation a grant, we will tell you by email.



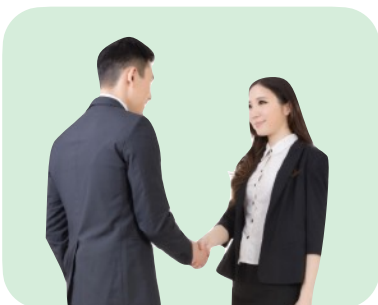
We will tell you between 21 April 2023 and 28 April 2023.



We will ask for documents to check that you can have the money.



Once we are happy you can have the money, you will get 2 payments.



We will invite you to meet with other organisations that support people from Hong Kong in London.



We will give you more information about what happens next.

Including people



It is important that your project does not unfairly leave anyone out.



You should tell us how much money you will need to spend on including people.



This might include giving people information in Easy Read.

For more information



You can look at our website here:
www.groundwork.org.uk

If you need more information please
contact us by:



- Email:
HKcommunityfund@groundwork.org.uk



- Phone: 0207 239 1292
or 07726 295 812

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