GREATER **LONDON** AUTHORITY

GROUNDWORK

Letting people know about election changes

How to apply

Vote

Ballot Box
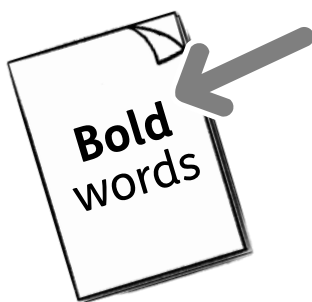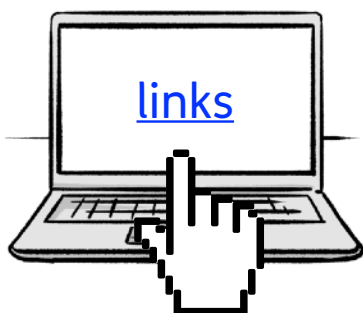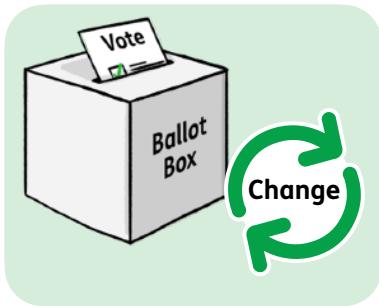
Easy Read

Contents

In this Easy Read document, hard words are in **bold**. We explain what these words mean in the sentence after we have used them.

links

Some words are blue and underlined.

These are links that will go to another website which has more information.

Introduction

The Greater London Authority and Groundwork are letting people know about changes in how to vote in elections.

From 2024, people in London will need to bring **photo ID** with them to vote.

Photo ID is a document that says who you are, and has a picture of you on it. It might be a passport or driving licence.

We are giving money to organisations who can make sure everyone knows about the changes.

This information explains:

- More about the money we are giving out.

- How your organisation can apply to get some of the money.

Why we are letting people know

Only 3 in 10 Londoners know about the changes in election rules.

1 in 10 Londoners do not have the right kind of photo ID.

We have found that some groups are less likely to know about the changes and have the right kind of photo ID than others. These are:

- Young Londoners - these are people aged 18 to 25.

- Black, Asian and **Minority Ethnic** Londoners.

  Minority ethnic people are a small group of people of the same race, in a place where most other people are a different race.

- Londoners who were born in another country.

- Deaf and disabled Londoners.

- Older Londoners - these are people over 60 years old.

- **LGBTQ+** Londoners.

  LGBTQ+ is used to describe people with different sexual preferences, like gay and bi-sexual. It also includes people who have changed their gender or feel themselves to be a different gender.

- Londoners who do not earn as much money as others.

- Londoners who rent their homes.

- Londoners who do not have a home.

We are spending money on projects that let people from these groups know about the changes in election rules.

Who we will be supporting

We will support organisations to work with the groups that will be most affected by the changes in the election rules.

£25,000 to £50,000

Organisations can ask for between £25,000 and £50,000.

The organisations might use the money to:

- Run events to let people know about the changes.

- Run activities on the internet and in person.

- Support Londoners to get a free Voter Authority Certificate - this is a document people can use instead of photo ID.

- Get a lot of local people to listen to them.

- Work with other organisations in their local area.
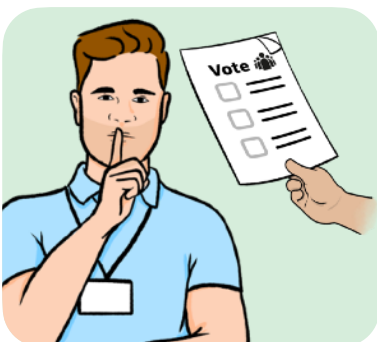
Activities run by your organisation must:

- Take place between August 2023 and February 2024.
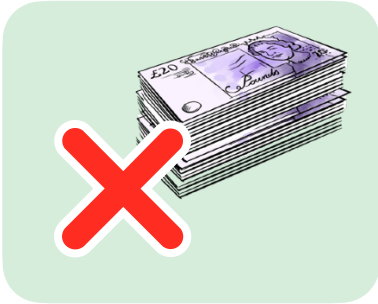
- Support our work across London.

- Take place in London.

- Not tell people who to vote for.

Who can apply

To apply, your organisation must:

- Be not-for-profit - this means it does not make money. It might be a charity or local community group.

- Be based in London.

- Not be linked to a political party.

At least half of the people who manage these organisations should belong to one or more of the groups that will be most affected by the changes.

It doesn't matter if you have had money from us in the past.

We will only look at one project from each organisation.

Who cannot apply

You cannot apply if you are:

- A person, instead of an organisation.

- A company that makes money.

- A local council.
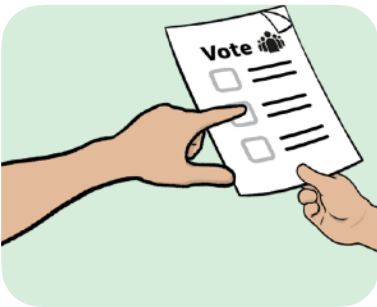
- A school, college or university.

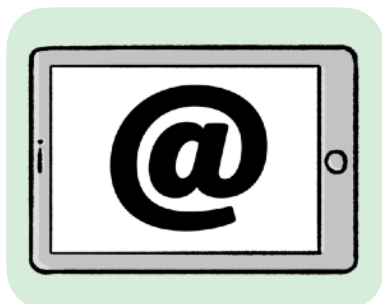- An organisation whose project would:

  - Make money for a company.

  - Try to get people to follow their religion.

  - Try to get people to vote in a certain way.

Support for organisations that want to apply

You can contact us for support by:

- Email: VoterIDGrants@groundwork.org.uk

- Phone: 020 7239 1390

We can give you support to help you apply.

We will be talking to people online about applying on:

- Tuesday 27 June 2023
  12.00pm to 1.30pm
  Go to this website to sign up:
  https://us06web.zoom.us/meeting/register/tZIqfuGsrj0vEt2wFxSyOh-iQKhM-MDZzaGE

- Wednesday 5 July
  5.30pm to 7.00pm
  Go to this website to sign up:
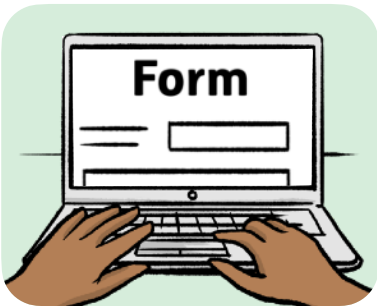 https://us06web.zoom.us/meeting/register/tZ0vd-uorj4vGdCBRG4GDYMc6JLnJTE5Kzrt

How to apply

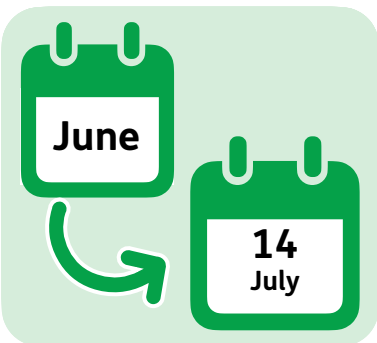Please click 'Apply Now' on our website. You can get to our website here:

https://www.groundwork.org.uk/apply-for-a-grant/london-grants/gla-voter-id-grants

You will need to answer some questions to check you are able to apply.

Then you will need to fill out a form and send it to us through our website.

You can apply from the second half of June 2023, until
5pm on 14 July 2023.

What you will need to show us

You will need to show us:

- Your, or your supporting organisation's, governance documents – these are documents that explain how your organisation is run.

  The governance documents need to have a 'winding up' part that says how the organisation can be closed down.

- A copy of your, or your supporting organisation's, most recent accounts – this is information about all the money you get and spend.
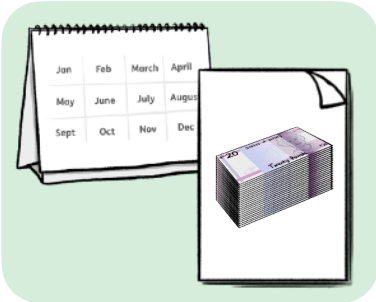
  It should be signed by an accountant or independent examiner – this is a person who keeps track of money for people and organisations.

You will also need to show us:

- If you are getting support from another organisation, a letter from them to say that they can manage the money for you.
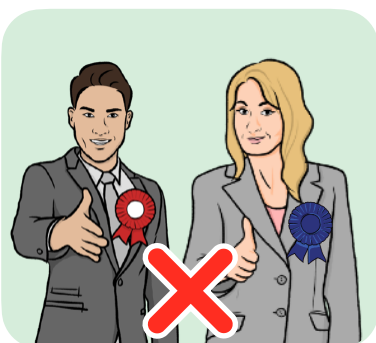
- A document about your, or your supporting organisation's, money, showing where your money is coming from for the next year.

- Your, or your supporting organisation's, budget for this year - this is a plan of how much money you will spend.

- Your, or your supporting organisation's, rules about managing money.

- How you, or your supporting organisation, have not supported any political opinion. You should understand that you cannot support any political opinion.

If we choose your application, you will need to show us:

- Your public liability and employer's liability insurance policy – this is a document to say that a company will pay if something goes wrong.

- Your rules about keeping children and young people safe if you work with them.

- Your rules about treating everyone fairly.

What you can spend the money on

You could spend the money on:

- Paying for staff, getting around or an office to manage your project.
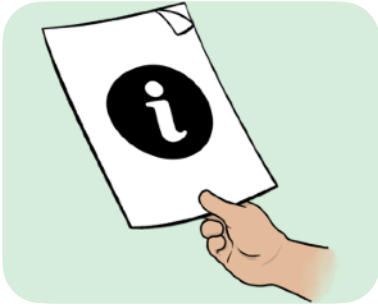
- Paying to support volunteers - these are people who offer to help without being paid for it.

- Paying for somewhere to put on your project.

- Paying for people to work on your project, like a video maker.

- Posters and leaflets.

- Making sure nobody is unfairly left out of your project.

You may have more ideas about the best way to tell people.

What you cannot spend the money on

You cannot spend the money on:

- Staff, offices or getting around for things that are not to do with your project.
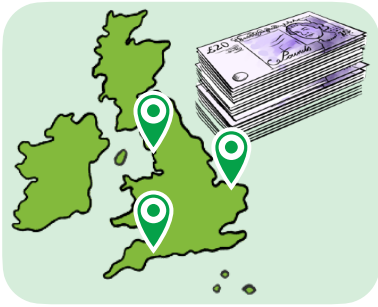
- Things that you have already paid for.

- Repairing buildings.

- Activities that have already happened.

- Activities that we have not checked.

- Activities that are outside London, or that make money for your organisation.

- Paying back money you have borrowed.

How we will decide
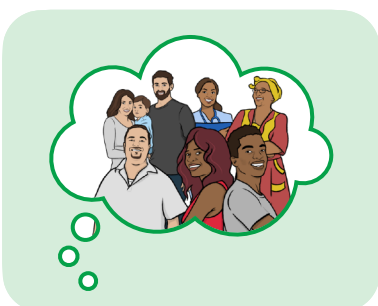
We will decide who to give the money to by looking at:

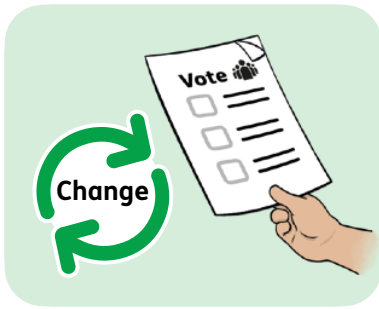- Things that each organisation has done before.

- How the projects work with groups who are most affected by the changes in voting.

- How organisations make sure that local people are involved in the project.

- How organisations have thought about not unfairly leaving anyone out.

- Activities that tell Londoners about using photo ID to vote, but not who to vote for.

- How good your plan for the project is, including thinking about what might go wrong.
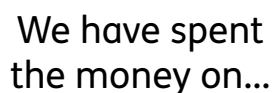
- Whether at least half of the people who manage your organisation belong to one or more of the groups that will be most affected by the changes.

- How you plan to see if your work has made a difference.

Telling us what you are doing

We have spent the money on...

You will need to tell us what you are doing with the money.

You will need to write three reports:

- One in mid-October 2023.

- One in early December 2023.

- One by the end of March 2024.

We will give you more information about this if we decide to give you the money.

GREATER LONDON AUTHORITY

We will support all the organisations we give money to.

We will be able to talk to you on the phone, over video call or by email.

You will need to let us know how you are getting on when you are halfway through your project.

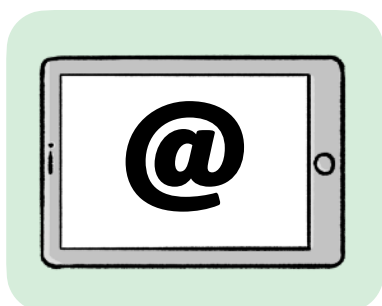We will also visit your project.

For more information

You can look at our website here: https://www.groundwork.org.uk/apply-for-a-grant/london-grants/gla-voter-id-grants

If you need more information please contact us by:

- Phone: 020 7239 1390

- Email: VoterIDGrants@groundwork.org.uk

This Easy Read information has been produced by easy-read-online.co.uk