



GROUNDWORK SOUTH AND NORTH TYNESIDE RECRUITMENT PACK

Education Visit Leader

Groundwork South and North Tyneside

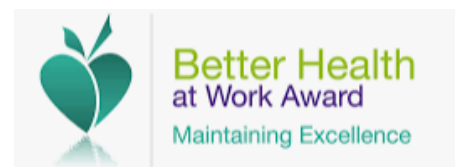
Charity Registration Number 1007918

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<https://www.groundwork.org.uk/south-and-north-tyneside/>



The Groundwork Approach



The Groundwork movement began 40 years ago at a time of political, social and economic challenge, as an experiment to help communities cope with change and work together to make their lives and neighbourhoods better. That experience and that spirit of enterprise and innovation have never been more needed than now. What drives us is the recognition that in every community - however disadvantaged - there are deep reserves of pride in the local area and people with the passion and ideas to improve their circumstances and surroundings. Groundwork South and North Tyneside exists to harness that pride and unlock that passion through services, projects and programmes that change people's lives now but also make our communities across our region more resilient for the future.

We know that many people face multiple challenges - living in isolation or with significant health issues in communities with few facilities and limited employment prospects. We work with partners to address these challenges in three ways: we create better places, we improve people's prospects, and we promote greener choices.

Wherever and however we deliver, our approach will always be informed by our commitments:

- **We will invest in the places and people that need us most**
Prioritising our resources to bring about lasting change by building skills and capacity within local communities where we can make most difference.
- **We will grow a culture of equity and inclusion**
Operating transparently and with integrity and seeking out a diversity of viewpoints, both in the work we do and the people we employ.
- **We will be committed to collaboration**
Forging strong partnerships, contributing to a thriving community sector and helping others lead where this will achieve greater impact
- **We will act as environmental exemplars**
Championing practical action to combat the climate and nature emergency and measuring and reducing our own environmental impact



Why our Work is Needed

We believe that working with local communities to build their resilience is vital in facing up to the challenges of a globalised economy and a changing climate. We know that the negative effects of climate change and environmental breakdown impact first and worst on those who have the least power in society, and who contribute least to the cause of the crisis. A 'just transition' to an inclusive, net-zero economy must tackle, rather than entrench, this inequality and provide a springboard for better work and healthier, happier lives in the places that need it most.

This means creating green jobs that build wealth in local communities, changing behaviour to reduce wasted food, energy and water, providing biodiverse, accessible green spaces, supporting businesses to be more responsible and empowering communities to lead activities that improve their quality of life and promote health and wellbeing.

The UK is one of the richest nations in the world, yet many people in many communities face significant hardship

- > Continued reductions in public spending means there is a risk of greater social inequality and greater geographic disparity as services people rely on, are cut
- > The neighbourhood services that enhance our quality of life - from youth clubs to parks - have felt the brunt of spending reductions
- > As our economy and welfare system change, some people feel marginalised and vulnerable
- > Environmental impacts - from flooding to energy price rises - impact disproportionately on those who have least protection
- > Addressing these challenges requires new ideas and approaches, engaging communities and businesses and shaping new ways of delivering public services

- ✓ 89% of community groups say their work is needed more than ever, but more than half say it got harder for them to operate in the last ten years
- ✓ 75% of people say they feel unable to influence decisions about what happens in their local area
- ✓ Nearly half of young people say they feel they don't belong to their neighbourhood
- ✓ 2.69 million people do not live within a ten minute walk of a green space. Those who are at greatest risk of poor physical and mental health, are more likely to miss out on the benefits of green space
- ✓ Around half a million young people were 'economically inactive' - not in learning or employment and not looking for work
- ✓ One in ten households in England is experiencing fuel poverty, rising to almost one in five for ethnic minority households
- ✓ 76% of adults say they are concerned about climate change
- ✓ 40% of young people admit to feeling 'overwhelmed' by the climate change
- ✓ 90% of SMEs said being sustainable was important for their business but more than half said they were finding it difficult to take action



Working for Groundwork South and North Tyneside



VALUES

Our values inform what we do and how we do it.

We are **environmentally aware** and focused on **communities in need**.

We are **collaborative**, show **integrity** and strive for **quality** in everything we do.



EQUALITY & DIVERSITY

We are fully committed to eliminating discrimination and promoting equality and diversity in our workforce and employment practices, in the work we undertake, and in the provision of all our services.



SAFEGUARDING

We commit to doing everything we can to ensure the safety of those involved in our projects, programmes and services. Our safeguarding team ensures that our safeguarding policy and practices are rigorously implemented and continually reviewed and improved. Safeguarding is embedded in our organisational culture.



SUSTAINABILITY

Our federation strategy commits us to being environmental exemplars, which means embedding the principles of sustainable development in what we deliver and the way we work. Sustainable development means meeting our own needs without depleting natural resources for future generations. It also means recognising that our environment, economy and society are all connected.

Groundwork believes that the needs of local communities must be central to the way we tackle the climate and nature emergencies. Our ISO14001 accreditation supports our achievements.

What are we looking for?



Groundwork South and North Tyneside (SaNT) is a dynamic, multifaceted organisation with unbounded ambition to transform people and communities - we 'Change Places and Change Lives' through a wide range of diverse, interesting and valuable projects and initiatives. Our priorities are to strengthen and grow our existing services by delivering long-term programmes that meet the needs of our stakeholders.

At Jarrow Hall, we offer immersive education experiences, helping pupils to connect with local and national history. Our core offer to schools focuses on Anglo-Saxon history and is based around our reconstruction farm, buildings and Bede Museum. "We are proud holders of the Sandford Award, recognising quality heritage education.

The successful post holder will be a motivated, dynamic, knowledgeable and passionate individual who would thrive in delivering educational activities as described above, to classes of primary school pupils. The successful post holder will also contribute to ongoing evaluation, development and promotion of our education offer and will be required to supervise volunteers.

The successful post holder will need to be knowledgeable around medieval history and skilled in transferring that knowledge to pupils aged 8-11.



Our Groundwork Team

Board
of
Trustees

Chief Executive
Andrew Watts

Governance
Officer

Operations
Manager -
Culture,
Heritage &
Enrichment

Head of
Provision and
Achievements

Corporate
Services
Manager

Regional
Property
Manager

Head of
Development,
Communications
and Impact

Operations
Manager -
Sustainable

Culture &
Heritage Team

Farm & Land
Team

Education Team

Route2Work
College

South
Tyneside
Young Carers

Training &
Enterprise
Network
North East

Finance Team

HR Team

Property
Team

Marketing
Team

Communities
Team

Commercial
Services Team

Green Doctor
Team

Role Details

Hours of Work: 0 hours per week; flexible days to match school bookings; may include weekend and evening work as required, dependant on programme. Standard terms and conditions apply.

Work Locations: Jarrow Hall Museum

Salary: £22,626 - £25,858 per annum pro rata

Reporting to: Service Manager - Research, Education and Learning

Key Tasks

Education Programme Delivery:

- Leading activities for groups of up to 33 school children
- Engage and inspire pupils to learn
- Maintaining knowledge in order to confidently deliver sessions in line with our education offer, which can be found on <https://jarrowhall.com/schools/>
- Set up, prepare resources and clear away after session delivery
- Support our ethos of outstanding immersive educational experiences for all

Quality Control and Customer Service:

- To deliver programmes to a high standard
- To monitor the quality of service delivery through evaluation and review
- To discuss areas for improvement with the Service Manager, and implement agreed actions
- To support the implementation of Quality Standards within Groundwork
- Maintain and develop excellent relationships with key contacts and stakeholders

Business Development:

- To share knowledge and best practice to improve service delivery
- To work closely with colleagues to develop and implement new ways of working
- Support education volunteers in the continual improvement of their work with support from the Service Manager - Research, Education and Learning
- To raise the awareness of the Groundwork offer through engagement with a variety of partners and clients such as schools, children's groups, community groups, voluntary organisations and private companies





Health & Safety

- To oversee the H&S Management of site activities in-line with Groundwork's Health & Safety policies and procedures to ensure staff, volunteers and general public are safe at all times
- Working with our Properties team and external health and safety consultant to create a safe site for all
- Actively review and check health and safety practices within our own area of work
- Where applicable, you will be responsible for wearing the correct personal protection equipment as provided by your employer, and ensuring your own clothing is appropriate and fit for the task to be undertaken
- All employees have a responsibility of care for their own and others' health and safety

Additional Responsibilities

- The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties that may be required from time to time within the general scope of the post
- The role will be required to undertake First Aid at Work Training
- Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the post holder
- This role involves both indoor and outdoor working and may include working in inclement weather and within green spaces
- The post holder is required to carry out duties in accordance with the company's Equal Opportunities Policies
- A commitment to safeguarding and promoting the welfare of children, young people and vulnerable adults, and reporting any concerns
- To be aware of, and comply with, all measures to support our environmental standard ISO14001
- To be aware of, and fully comply with all areas of Information Security particularly the GDPR (General Data Protection Regulations) 2018.



Person Specification

	ESSENTIAL	DESIRABLE
Education/ Teaching Qualifications	<ul style="list-style-type: none"> Maths and English GCSE at grade C or above or equivalent 	<ul style="list-style-type: none"> Level 3 or above teaching qualification or relevant experience and willingness to undertake qualification
Experience and Knowledge	<ul style="list-style-type: none"> Experience of working with children in an educational setting Knowledge of British History 	<ul style="list-style-type: none"> Knowledge of the Primary National Curriculum Knowledge of Early Medieval History
Competencies	<ul style="list-style-type: none"> Ability to engage children in interactive and engaging educational activities Ability to communicate knowledge clearly to children Ability to adapt communication skills for variety of audiences including children, teachers, parents and partner organisations Adaptability and ability to overcome problems calmly Good time keeping skills Ability to motivate self and others 	<ul style="list-style-type: none"> Excellent organisational skills Acting skills Networking skills Critical evaluation skills Able to pick up new knowledge and skills quickly ICT skills including use of Microsoft Word, Excel, Teams and Outlook
Values and Attitudes	<ul style="list-style-type: none"> Committed to the needs of all members of the community Commitment to providing a safe learning environment and activities Reliable and committed Enjoy working as part of a team Willingness to wear a costume 	



What will we offer you

As a charity, we have a great team of passionate people who are committed to our vision, supporting our local communities and delivering the best outcomes for local people across a large and diverse range of projects. You can learn more about the great work we do by visiting our website

<https://www.groundwork.org.uk/south-and-north-tyneside/>

You'll get;

- Enhanced Pension Scheme
- Excellent holiday entitlement of 25 days, rising to 28 days per annum plus public holidays
- Family friendly policies to support work/life balance and time off in lieu for out of hours work
- Business travel expenses
- Better health at work activities
- Access to a Cycle to Work Scheme
- A commitment to equality, diversity and inclusion which ensures everyone can make best use of their skills, free from discrimination or harassment
- Staff Death in Service scheme
- Friendly, team environment where we support each other to achieve





Groundwork South and North Tyneside strive to have a diverse and inclusive workforce that is representative of the communities we serve. We want you to be yourself at Groundwork and we value everything that makes you unique. We recognise and celebrate your difference and together we make Groundwork a special and great place to work.

Groundwork South and North Tyneside is committed to safeguarding and protecting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

Join Our Team

Groundwork South and North Tyneside

www.groundwork.org.uk

