

GROUNDWORK

CHANGING PLACES
CHANGING LIVES



JOB DESCRIPTION

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| JOB TITLE: | Nature Based Solutions (Habitat) Monitoring Officer |
| REPORTS TO: | Programme Manager |
| LOCATION: | North East wide, office base options include Pegswood, Sunderland or Middlesbrough. Some home working and onsite as required |
| RESPONSIBLE FOR: | Monitoring and evaluation of the Groundwork's Nature Recovery interventions: Revitalising our Estuaries and Wansbeck Restoration for Climate Change programme. NBS project. Basic reporting and financial records of both projects. |
| PRIORITY CONTACTS: | Trust staff, Consultants, clients, contractors/sub-contractors,. general public, volunteers |

JOB SUMMARY

Working as The post holder will be a for Groundwork. Performing a dual role within the Wansbeck Restoration for Climate Change and Revitalising our Estuaries Programme (RoE) Project team. The RoE project currently aims to protect and enhance six of the estuaries in the North East.

Working alongside consultants, the post holder will carry out field work using established procedures and protocols for monitoring the interventions installed at project sites, including recording, collation and evaluation of the data. In addition, the successful candidate will be required to establish the social impact of key projects. This will include recording numbers of people involved and help assess the benefits to participants. This role will include remote working, office based meetings and on site sessions working alongside the project team and other Groundwork staff.

You will work in a diverse, busy and exciting internal and external environment, ensuring deadlines are met whilst maintaining quality. We are looking for someone with an interest in the environment with an interest in project management, fieldwork and recording/surveying. Knowledge of the area, river estuaries or habitat creation is beneficial.

KEY TASKS

Key Area: Monitoring

- Carry out surveying and monitoring at WRCC and RoE project sites to demonstrate the impact of the project. Private transport is essential
- Update monitoring procedures and protocols as required
- Update appropriate monitoring forms, materials and reports
- Online research into the restoration of rivers/estuaries, climate change, climate action and net zero collecting relevant evidence and information
- Monitor numbers of events, activities and people taking part in the project
- Engage with social media to promote monitoring opportunities and outcomes
- Report on all findings and feed this information back to the WRCC RoE /Landscape Design team, Groundwork and funders
- Support project team to deliver NBS projects
- Risk assess activities for their own and any volunteers who are involved in the programme
- Provide regular reports to the Project Manager detailing, work carried out, results achieved and costs incurred
- Maintain accurate records including hours of work, job/timesheets etc as directed by the Project Manager.

Key Area: Health & Safety

- Ensure that all work is carried out to conform to the highest levels of health and safety requirements ensuring the safety of the general public and participants.
- Be aware of the individual needs of the Team Members / Volunteers to ensure that they can demonstrate understanding and comply with all health and safety requirements, including the correct use of PPE.
- Carrying out individual PPE Assessments and ensuring conformance before tasks are undertaken.
- Ensure that appropriate risk assessments, provided by the Project Manager / Senior Rangers are communicated to all undertaking the tasks and ensure subsequent application.

Additional responsibilities

- Comply with all organisational policy, procedures and systems.
- To be aware of, and assume the appropriate level of responsibility for, safeguarding and promoting the welfare of children, young people and vulnerable adults and to report any concerns in accordance with the organisation's safeguarding policies
- Ability to work outside normal office hours.
- Any other duties commensurate with the level of the post.