**Waltham Forest Giving & Waltham Forest Community Health Champions**

**Wellbeing Grant Scheme**

**Grant Application Form**

Waltham Forest Giving (WFG), in collaboration with Waltham Forest Community Health Champions (CHC), is offering grants of up to £2000 to support impactful community led projects that help residents live healthier, happier lives.

We want to hear from residents, groups, and organisations that are passionate about making a difference – whether you’re supporting mental health, encouraging an active healthy lifestyle, supporting people with disabilities, or addressing barriers faced by communities that are often underrepresented.

This funding is to support all communities. However, we are particularly interested in funding projects which support the mental health of Black men and young boys – in line with local public health priorities.

*Please read the grant guidelines carefully before applying to make sure that your project is eligible.*

**Section 1**

**About you**

**For Community Organisations/Groups/ Charities/ Social Enterprises**

|  |  |
| --- | --- |
| **Name of Group** |  |
| **Which best describes your group?**  *Please tick or highlight* | * Unincorporated group/residents association * Faith Group * Registered Charity * Community Interest Company (CIC) * Charitable incorporated organisation (CIO) * Social Enterprise |
| **Name of main contact** |  |
| **Position in group** |  |
| **Registered Address** |  |
| **Postcode** |  |
| **Lead Contact Phone Number:** |  |
| **Lead Contact Email:** |  |
| **Please summarise the main aims and objectives of your group/organisation**  **(max 50 words)** |  |
| **What is your group/organisations connection with Waltham Forest?** |  |

**For individuals (if you are applying as an individual)**

|  |  |
| --- | --- |
| **Name** |  |
| **Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Are you a Waltham Forest Resident?**  *Please tick or highlight* | * Yes * No   **If ‘no’, please tell us what your connection to Waltham Forest Is:** |

**Section 2**

**About your project**

|  |  |
| --- | --- |
| 1. **Project Name** |  |
| 1. **How would you best describe your project in one sentence (approx. 20 words or fewer)** |  |
| 1. **Please tell us about your project, This should include the purpose of your project~~,~~ why you feel that the project is needed, and how your project will have a positive impact on the health of the community**   **(approx. 400 words)** |  |
| 1. **How would you best describe the people you are aiming to support through your project?**   **(approx. 200 words)**   1. **How many people do you estimate will directly benefit from your project?**   *(please estimate the number of people who will participate/benefit from the proposed project)* |  |
| 1. **Please provide a time-line of your project, start and finish date. Will it be a series of weekly or monthly events or a one off event?**   *(please note that projects must take place between September 2025 and March 2026).* |  |
| 1. **Will you activity be open to the wider public or members of your organisation?**   *Please tick or highlight* | * Our project is for members of our organisation * Our project is open to the wider public |
| 1. **Please tell us about any conversations you may have had in your community that demonstrate a need for this project**   **(approx. 200 words)** |  |

**Does your project support any of the following communities?**

* Black and South Asian Men
* LGBTIQ+ communities
* Disabled residents
* Residents whose first language is not English
* Romanian Residents
* None of the above

**Does your project support any of the health priorities below?**

* Mental Health of Black Men and Young People
* Healthy weight and eating
* Sexual Health
* Immunisations
* Drugs and Alcohol Misuse
* Stopping Smoking

**What area/s of the borough do you plan to deliver your project?**

* Online
* Borough-wide
* Walthamstow
* Leyton
* Leytonstone
* Chingford

**Section 3**

**Project Budget**

This section asks you to provide details regarding the amount of money you are applying for and what type of items you will be spending it on.

Individuals and informal/ none constituted groups can apply for a grant of up £750.

Constituted groups, charities, social enterprises can apply for up to £2,000.

* *If you’re an individual that has an idea for a larger project, please talk to us. We encourage residents to come together and apply for a grant. We can explore if an organisation can act as the accountable body for your project.*
* *Grant can include staff or sessional worker costs to cover costs of delivering workshops or training. If you include this in your budget, you will be required to complete a timesheet or invoice to evidence your costs. You must ensure sessional fees are a reasonable amount and you take responsibility on how this may affect your tax allowance and any benefits you receive. We are not able to provide any personal advice regarding this matter.*
* *You are responsible to secure everything that is appropriate for the delivery of your project such as DBS checks if working with children and public liability insurance, if required for your proposed project.*

|  |  |
| --- | --- |
| **How much will your project cost in total?** |  |
| **How much are you requesting from WFG?** |  |
| **Have you applied for other funding towards this project?** | * Yes * No   *If ‘yes’, please let us know who the funder is, how much you’ve applied for, what the funding will cover and whether it is secured or not*  *We would also like to know what you will do if you cannot secure full funding for the project:* |

**Section 4**

**Budget breakdown**

Please provide a breakdown of the project budget in the table below. Include any sessional worker costs.

|  |  |
| --- | --- |
| **Project item** | **Cost (£)** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total** | **£** |

*Please note any deviations from your original budget need to discussed and agreed in writing with the WFG team.*

*No VAT is payable on top of funding amount*

**SUPPORTING DOCUMENTS CHECKLIST**

* Organisations should send a copy of their governance document

*If your application is successful, you will be sent a grant acceptance letter and will be required to send us proof of the bank account that you will use to receive any grant from Waltham Forest Giving, along with any relevant policies.*

*Successful individual applicants will be required to provide a reference.*

If you agree to all the points above please sign below:

Signed

Print name

Position in group/organisation if applicable

Date

Please send your completed application form in .docx format via email to **walthamforestgiving@groundwork.org.uk** along with the supporting documentation.

We are unable to accept postal copies of the form.

**Applications must be received by 11.59pm, Monday 28th of July 2025**

Please meet the application deadline. In the interests of fairness, late applications cannot be considered.

If you have any questions regarding your application, please contact the WFG team on: [walthamforestgiving@groundwork.org.uk](mailto:walthamforestgiving@groundwork.org.uk)