Groundwork London Job Description

Job Title: **Educational Wellbeing Team Supervisor/Practitioner (Band 6)**

Responsible to: **Clinical Lead, Service Leads & Line Manager**

Responsible for: **2-4x Educational Mental Health Practitioners (EMHP's)**

Location: Educational and Community Settings across the London Borough of Southwark

Job Background

Groundwork's Educational Wellbeing Team (*ewt*) is part of a national, government-funded, pioneering programme transforming mental health and wellbeing provision for children and young people via early intervention and prevention. The service was launched in Southwark in January 2022 and currently works across 60 schools, with plans to expand substantially over the academic year. The *ewt* is dynamic, flexible and diverse, representing the community which we serve with innovative approaches to wellbeing support, and a commitment to staff wellbeing. We are seeking a Supervisor/Practitioner to join our multidisciplinary team in an evolving service, while undertaking a unique paid training opportunity to complete a one-year Diploma in Children and Young People's Psychological Training (CYP-PT) – Supervision at King's College London.

The *ewt* Supervisor will provide supervisory and line management support to Educational Mental Health Practitioner (EMHPs), hold a caseload, and lead on developing collaborative working relationships across educational and community settings. The successful candidate will support the *ewt* to provide three core functions: delivering evidence-based interventions for children and young people, supporting schools to develop a whole-school approach to wellbeing, and providing consultation, advice and signposting to ensure timely access to support.

Applicants to this post must be able to evidence their completed training and accreditation as a therapeutic practitioner and evidence their knowledge and capabilities in CYP-IAPT principles, evidence-based interventions and routine outcome measures.

Commented [MA1]: The up-to-date terminology for this is CYP-PT if we're talking about the KCL courses? But it also makes sense to leave this in

Main Objectives

- To collaboratively develop the ewt service providing evidence-based mild to moderate mental health interventions to children and young people attending schools in Southwark
- Supporting school Mental Health Leads (MHL) to plan and deliver their wellbeing action plans across their school community.
- To provide clinical case management and skills supervision to EWPs including those undertaking their training year
- To work collaboratively with selected schools to help embed trauma-informed practice within school settings via whole school approaches
- To hold a caseload of children, young people and parents/carers allocated based on experience, knowledge and capacity
- To facilitate peer, group and one-to-one supervision
- To work alongside Band 6 Practitioners, Service Leads, Whole School Approach Lead & Co-ordinators and Clinical Lead to develop the EWT in line with strategic aims and objectives

Commented [MA2]: Sorry no idea what's gone wrong with the formatting

Key Tasks and Responsibilities

- Manage a caseload of service users as deemed suitable by the Supervisor and Clinical Lead.
- Provide supervisory support to EWP's some of whom are undertaking a demanding recruit-to-train course.

- Be a designated safeguarding officer able and willing to support and guide the wider Groundwork London Youth team in handling safeguarding disclosures and concerns, in line with the Groundwork Federation Safeguarding Policy.
- Support and empower children, young people, their families and carers to make informed choices about their wellbeing.
- Co-facilitate evidence-based group work courses that support mental wellbeing self-management on topics such as self-care, anger, anxiety, low mood, stress and worry management in schools and remotely.
- Deliver one-off psychoeducation workshops to children and young people within school settings, to parents remotely and to school staff both in-person and remotely.
- Formulate client risk assessments and actively manage risk in own caseload, and the caseload of EWPs.
- Work closely alongside the Supervisor, Whole School Approach Lead and coordinators, Clinical Lead, Service Lead and MHL of school to provide onward referrals and signposting information and support.
- Deliver mental health and wellbeing training for school staff.
- Develop and maintain a thorough 'local knowledge' of Southwark, its services and facilities, particularly in relation to mental health issues.
- Where appropriate, work closely with the families and carers of children and young people to help them support their child/young person to manage their mental wellbeing.
- Build and maintain excellent relationships and communication with stakeholders and partners such as schools, Family Early Help, Youth Offending Services and Social Services.
- Collect feedback from service users to provide real-time information on service performance that will be used to inform, and where necessary, improve service delivery.
- Ensure all clinical notes are created in a timely manner, kept in line with clinical standards and uploaded onto databases ensuring compliance with GDPR and Confidentiality policies.
- Adhere to Groundwork London's policies and procedures on confidentiality, safeguarding and the management and sharing of information under the regulations of the Data Protection Act 2018.

Other Responsibilities

- Undertake any other related responsibilities commensurate with the evolving objectives of the post and the evolution of the Trust, as may reasonably be requested by the Whole School Approach, Service and Clinical Leads.
- Work with due regard for Groundwork's core values and objectives.
- Ensure the effective implementation of and adherence to, the Trust's Diversity, Equal Opportunities and Health and Safety policies and procedures.
- All staff, the Board and volunteers will actively support in their daily operations and duties Groundwork London's Environmental Management System.

Personal and Professional Development

- Participate in the Groundwork London Performance Management and Appraisal process, and agree short-, medium- and long-term goals with line manager, and direct line staff.
- Identify learning and development needs with line manager and evaluate T&D to demonstrate needs have been met.
- Share best practice and achievements and actively seek opportunities to present outcomes and case studies.
- Contribute to the learning of others across the organisation by sharing knowledge and skills both informally and formally by participating in the trust's training and development programme.

Person Specification – Mental Health Support Team Supervisor

Note to Applicant: When completing your application form, you should demonstrate/evidence of your experience, knowledge, skills & education in your application based on these criteria for the post. The grid also shows at which stage of application and interview these are scored.

	Criteria	Essential or Desirable	Application form	Interview Exercise	Certificates or Qualifications
1	Experience of working with children, young people and their parents or carers	E	✓	✓	
2	Experience of delivering a social prescribing function	D	✓		
3	Relevant Qualification and accreditation in a therapeutic modality	E	✓		✓
4	Enthusiasm to learn Whole School Approach activities and implement these independently within school settings	E	✓	✓	
5	Demonstrate an ability to work in education settings and with multiagency partners	D	✓	✓	
6	Knowledge and understanding of the barriers and challenges facing children and young people seeking support for their mental wellbeing	E	✓	✓	
7	Ability to form close and effective relationships with children, young people and their families from a diverse range of backgrounds	E	✓	✓	
8	Knowledge and understanding of the importance of risk management and safety planning	E	✓	✓	
9	Experience of working collaboratively and collecting feedback from children and young people to shape service delivery	D	✓	✓	
10	Working knowledge of Safeguarding, the ability to follow procedure and development of a culture of safe practice procedures, and develop and work within a culture of safe practice	E	✓	✓	
11	Ability to hold the responsibility of safeguarding for the MHST on allocated days, ensuring all practitioners receive clear guidance for handling any risk or disclosures from clients or schools in line with Groundworks safeguarding policy.	E	✓	✓	
12	Ability to plan and manage a complex work programme, prioritise tasks and deliver results on time in line with KPI's	E	✓	✓	
13	Ability to follow policies and procedures in relation to Data Protection and Security, of personal and sensitive data	E	✓		
14	Ability to use MS Corporate Software applications, particularly MS Office, MS Word, MS Excel and MS Outlook Email	E	✓		
15	Ability to keep accurate records including service user development logs and use data recorded for evaluation and monitoring	E	✓		
16	Willingness to be flexible in work patterns and to fulfil occasional evening and weekend duties	D	✓		
17	Commitment to Groundwork London's diversity, equality and inclusion in practice in the workplace and across communities	E	✓	✓	
18	Ability to work Flexibly to meet the remote and travel requirements of the role	E	✓	✓	
19	Able to meet the physical requirements of the role after reasonable adjustments have been made for any illness or disability	E	✓	✓	

Appointment to this role is subject to an Enhanced records check through the Disclosure and Barring Service

Commented [MA3]: Maybe reword to: Enthusiasm to learn whole-school approach activities and implement independently within school settings